

## MINUTES

### ELKHART COUNTY BOARD OF COMMISSIONERS MEETING

July 8, 2013

President Terry Rodino called the meeting to order at 9:00 a.m. in the Commissioners' meeting room in the County Administration Building, 117 North Second Street, Goshen, Indiana. The other two (2) Board members, Frank Lucchese and Mike Yoder, were also present. Others present were Pauline Graff, County Auditor; and Kathy Erschen, Executive Assistant.

On a motion made by Mike Yoder, seconded by Frank Lucchese and unanimously carried, the Board approved the Allowance of Claims, as presented by the county auditor's office.

On a motion made by Frank Lucchese, seconded by Mike Yoder and unanimously carried, the Board approved a Memorandum of Understanding (MOU) with the cities of Elkhart and Goshen for the Justice Assistance Grant (JAG), as requested by Kris Krueger, Grants Procurement Specialist. The grant is for \$11,000 to be divided three ways. A copy of the MOU is on file in the Commissioners' office.

On a motion made by Mike Yoder, seconded by Frank Lucchese and unanimously carried, the Board approved an out-of-state travel request for an employee in the prosecutor's office to go to San Diego, CA in July for the NDAA Summer Conference.

On a motion made by Frank Lucchese, seconded by Mike Yoder and unanimously carried, the Board approved a Certification Regarding Tax Increment Replacement. This is to not impose a tax increment replacement levy for the TIF Districts next year. The Certification is on file in the Commissioners' office.

On a motion made by Mike Yoder, seconded by Frank Lucchese and unanimously carried, the Board appointed Josi N. DeHaven to replace Brenda Srof, who recently resigned, on the Elkhart County Board of Health, as requested by Dr. Nafziger, County Health Officer. She will complete the term of Ms. Srof and the term will expire December 31, 2014. Her political party is Independent.

On a motion made by Mike Yoder, seconded by Frank Lucchese and unanimously carried, the Board awarded the bid for the Simonton Street Bridge rehabilitation project to Northern Indiana Construction Company, Inc. in the amount of \$339,984.02, as requested by Tom Rushlow, county bridge engineer. They were the low bidder.

On a motion made by Frank Lucchese, seconded by Mike Yoder and unanimously carried, the Board approved Change Order #3 for the Prairie Street bridge project for an increase of \$2,695.00 for Northern Indiana Construction Co., Inc., as requested by Tom Rushlow, county highway engineer.

The Change Order is as follows:

Contract No: B -33713

Change Order No.: 003

INDIANA Department of Transportation

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Construction Change Order and Time Extension Summary

Contract Information

District: FT. WAYNE DISTRICT

Contract No.: B -33713

AE: Koch, Michael

Letting Date: 07/11/2012

PE/S: Wills, Dale

Status: Pending

Change Order Information

Date Generated: 06/24/2013

Change Order No.: 003

Date Approved: 00/00/0000

EWA: Y or Force Acct: N

Reason Code: ERRORS & OMISSIONS, Design Related

Description: Coring into existing structure & SS joint modifications

Original Contract Amount \$ 1,951,446.90

Current Change Order Amount \$ 2,695.00

Percent: 0.138 %

Total Previous Approved Changes \$ 1,205.00

Percent: 0.062 %

Total Change To-Date \$ 3,900.00

Percent: 0.200 %

Modified Contract Amount \$ 1,955,346.90

Time Extension Information

Date Initiated 00/00/0000

Date Completed 00/00/0000

Original Contract Time

SS Completion Date 00/00/0000 or SS Calendar/Work Days 0

SP Date 00/00/0000 or SP Days

(SS = Standard Specification, SP = Special Provision)

Time Element Description:

Current Time Extension

SS Days 0 SP Days 0 SP Days Value \$ 0.00

Previous Time Approved

SS Days by AE: \_\_\_\_\_ DCE: \_\_\_\_\_ SCE: \_\_\_\_\_ DDCM: \_\_\_\_\_

SS Days \_\_\_\_\_ SP Days Value \$ \_\_\_\_\_

Revised Contract Time

SS Completion Date 00/00/0000 or SS Calendar/Work Days 0

SS Date 00/00/0000 or SP Days 0

INDIANA Department of Transportation

Construction Change Order and Time Extension Summary

Review and Approval Information

Required Approval Authority AE: \_\_\_\_\_ DCE: \_\_\_\_\_ SCE: \_\_\_\_\_ \* DDCM: \_\_\_\_\_ \*
(\$ per Change Order) (- LE \$ 250K-) (- LE \$ 750K -) ( -- LE \$ 2 M --) ( -- GT \$ 2 M --)
(Days per Contract) ( 50 SS days ) ( 100 SS days ) ( 200 SS Days ) ( GT 200 SS days)

Verbal Approval Required? Y / N If Y, by \_\_\_\_\_ Date Issued \_\_\_\_\_

Total Change To-Date > 5%? Y / N If Y, Copy to Program Budget Manager \_\_\_\_\_

Scope/Design Recommendation Required? Y / N If Y, Referred to Project Manager(PM) \_\_\_\_\_

Date to PM \_\_\_\_\_ Date Returned \_\_\_\_\_

Approval Authority Concurs with PM? Y / N If Y, Concurrence by \_\_\_\_\_ Date \_\_\_\_\_

If N, Resolution: Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Resolved by \_\_\_\_\_ Date \_\_\_\_\_

LPA Signatures Required? Y / N If Y, Date to LPA \_\_\_\_\_ Date Returned \_\_\_\_\_

FHWA Signatures Required? Y / N If Y, Date to FHWA \_\_\_\_\_ Date Returned \_\_\_\_\_

\* Field Engineer Recommendation (Required for SCE or DDCM Approval)

Field Engineer \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

Contract No: B-33713  
Change Order No: 003

INDIANA  
Department of Transportation

Date: 06/28/2013  
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Contract: B-33713  
Project: 0902305 - State: 0902305  
Change Order Nbr: 003  
Change Order Description: Coring into existing structure & SS joint modifications  
Reason Code: ERRORS & OMISSIONS, Design Related

CLN	PCN	PLN	Item Code	Unit	Unit Price	GO Qty	Comment	Amount	Change
0092	0902305	0092	716-10111	EACH	725.000	1.000	C	Amount:\$	725.00

Item Description: CORING  
Supplemental Description1: Coring into an existing structure.  
Supplemental Description2:

0093	0902305	0093	724-51925	LFT	1,970.000	1.000	C	Amount:\$	1,970.00
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Item Description: STRUCTURAL EXPANSION JOINT SS  
Supplemental Description1: Design change modifications to SS expansion joint  
Supplemental Description2:

Total Value for Change Order 003 = \$ 2,695.00

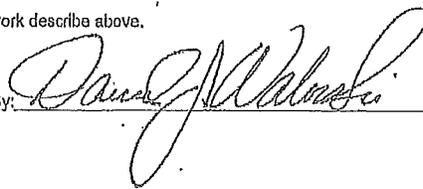
Whereas, the Standard Specifications for this contract provides for such work to be performed, the following change is recommended.  
General or Standard Change Order Explanation

Item 92 is for coring into an existing structure so additional drainage structures and pipes can be added to the north side of the bridge to solve a drainage problem. Item 93 is for design modifications required for the SS expansion joints to seal the void between the frames better.

Change Order Explanation for Specific Line Item

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It is the intent of the parties that this change order is full and complete compensation for the work describe above.  
Notification and consent to this change order is hereby acknowledged.

Contractor: NORTHERN INDIANA CONST. CO.

Signed By: 

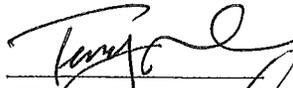
Date: 6-28-13

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NOTE: Other required State and FHWA signatures will be obtained electronically through the SiteManager system.

Contract No: B-33713  
Change Order No: 003

INDIANA  
Department of Transportation

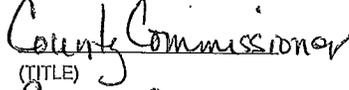
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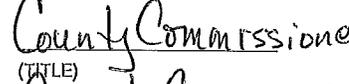
  
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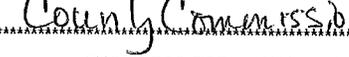
  
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PEIS Dale Will 7/1/13

APPROVED FOR LOCAL PUBLIC AGENCY

  
(TITLE)

  
(TITLE)

  
(TITLE)

SUBMITTED FOR CONSIDERATION

7-8-2013  
(DATE)

7-8-2013  
(DATE)

7-8-2013  
(DATE)

APPROVED FOR INDIANA DEPARTMENT OF TRANSPORTATION

Approval Level	Name of Approver	Date	Status
Project Engineer/Supervisor	Wills, Dale	00/00/0000	Action Pending

Aaron Zou from Aaron MacGregor & Associates, LLC addressed the Board regarding the possibility of sending an "Invitation Letter" to six (6) Chinese delegates to come to Elkhart in September 2013 to participate in a business review and discussion of potential new export business and to participate in a potential City and County friendship and culture exchange program.

On a motion made by Frank Lucchese, seconded by Mike Yoder and unanimously carried, the Board approved the invitation letter as presented by Mr. Zou.

On a motion made by Mike Yoder, seconded by Frank Lucchese and unanimously carried, the Board adjourned their meeting.

Respectfully submitted,  
Kathy L. Erschen

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