

MINUTES
ELKHART COUNTY COUNCIL
February 8, 2014

The meeting of the Elkhart County Council was called to order by Sheriff Brad Rogers at 8:00 a.m., in Room 104 of the County Administrative Building, Goshen, Indiana. Members present were Council President John K. Letherman, Vice President David L. Hess, David E. Foutz, Randall D. Yohn, David M. Ashe, Darryl J. Riegsecker and Thomas W. Stump.

Also present were Pauline Graff, County Auditor; Gordon Lord, County Attorney; Tom Byers, County Administrator and Mike Yoder, Commissioner.

MINUTES: Approval of minutes for January 11, 2014.

On motion made by Foutz seconded by Ashe and unanimously carried, the minutes were approved as received.

COMMITTEE REPORTS:

COMMISSIONERS: Mike Yoder gave short report.
COUNCIL: No report.
AUDITOR: No report.
SHERIFF: Sheriff Rogers gave short report.

EDC MATTERS: None

HUMAN RESOURCE MATTERS:

A. Auditor

1. Auditor's Plat Book Fund (172-980): Request to establish part time rate of \$14.00/hr for PT GIS Technician, 4126, and \$13.00/hr for PT Clerical, 4129, effective 12-15-13.
2. Auditor's Ineligible Deduction Fund (223-980): Request to establish part time rate of \$13.00/hr for PT Clerical, 4129, effective 12-15-13.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC recommended approval of 1 & 2, 4-0.

On motion made by Yohn seconded by Hess and unanimously carried, the Council approved this request.

B. Sheriff

1. Various Grants: Request to increase part time rates for hourly and salaried merit employees when working in enforcement grants, effective 12-29-13.

	Current	Requested
Hourly	\$34.00/hr or less	\$35.00/hr
Hourly	\$35.00/hr or more	\$40.00/hr
Salaried	\$38.00/hr	\$41.00/hr

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC recommended approval, 4-0.

On motion made by Ashe seconded by Stump and unanimously carried, the Council approved this request.

2. Request change to career development educational requirements for Patrol Officer I and Patrol Officer II. Change will include minimum of 60 college credits *preferred* instead of *required*. No impact on current officers.

On motion made by Yohn seconded by Lucchese and unanimously carried, the CCPC recommended approval, 4-0.

On motion made by Hess seconded by Stump and unanimously carried, the Council approved this request.

- ~~3. — General Fund (001-105-4104): Request temporary supervisory appointment of Detective II, JF7, \$22.50, to Lieutenant-Patrol, JF7, \$1908.00 (6% increase), while in the position of supervising the I.C.E. unit. Effective 2-9-14. Withdrawn~~

C. Community Corrections

1. IDOC Grant Program Income (210-615-4105): Request new position, reclassification and title change of Home Detention Field Officer, PG3/JF4, to Electronic Monitoring Field Officer, PG4/JF4, 4105, hiring range \$11.40-\$14.25/hr. Effective 2-9-14.

On motion made by Lucchese seconded by Stump and unanimously carried, the CCPC recommended approval, 4-0.

On motion made by Foutz seconded by Yohn and unanimously carried, the Council approved this request.

D. Court Services

1. Request changes to Youth Care Worker I, II, and III requirements.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC recommended approval, 4-0.

On motion made by Hess seconded by Stump and unanimously carried, the Council approved this request.

2. Juvenile Detention Alternatives Initiative (251-980-4105): Request new specialized probation officer position, non-classified, \$15.31/hr. Effective 1-1-14 to 12-31-14, if reapplication is approved.
3. Request change in funding source for JDAI Coordinator position from Community Corrections, 210-615-4106 to Court Services Juvenile Detention Alternatives Initiative, 251-980-4106. No change in classification or rate of pay. Effective 1-1-14 to 12-31-14, if reapplication is approved.

On motion made by Yohn seconded by Lucchese and unanimously carried, the CCPC recommended approval of 2 & 3, 4-0.

On motion made by Yohn seconded by Stump and unanimously carried, the Council approved this request.

E. Highway

1. Highway Maintenance and Repair (112-202-4109): Request reclassification of part time clerical (Blessing) to regular part time Secretary II, 24 hrs per week. Effective 2-9-14. Will use vacant Multipurpose CDL position for this change.

On motion made by Lucchese seconded by Stump and unanimously carried, the CCPC recommended approval, 4-0.

On motion made by Foutz seconded by Stump and unanimously carried, the Council approved this request.

2. Highway Maintenance and Repair (112-202-4111): Request to change one vacant full time Multipurpose CDL to regular part time Multipurpose non-CDL (Scheidel), 24 hrs per week, up to \$13.47/hr. Effective 2-9-14. Understanding will be this position can be filled with Multipurpose CDL driver, if needed.

On motion made by Lucchese seconded by Stump and unanimously carried, the CCPC recommended approval, 4-0.

On motion made by Ashe seconded by Stump and unanimously carried, the Council approved this request.

3. Highway Maintenance and Repair (112-202): Request to change one regular part-time Project Engineer (Niblock) to part time professional, 4125, and establish rate of \$35.00/hr. Effective 2-9-14.

On motion made by Lucchese seconded by Stump and unanimously carried, the CCPC recommended approval, 4-0.

On motion made by Stump seconded by Ashe and unanimously carried, the Council approved this request.

F. Prosecuting Attorney

1. General Fund (001-108-4104): Request reclassification of Legal Assistant II (Gomez), PG4/JF1, to Office Manager, PG6/JF6, 4104, hiring range \$1205.60-\$1446.72. Effective 2-9-14.
2. Bad Check Collection (144-156-4105): Request reclassification of Legal Assistant II to Marketing/Program Coordinator, PG6/JF5, 4105, hiring range \$1205.60-\$1446.72. Effective 3-23-14.

On motion made by Lucchese seconded by Yohn and unanimously carried, the CCPC recommended approval of 1 & 2, 4-0.

On motion made by Ashe seconded by Stump and unanimously carried, the Council approved this request.

The preceding Emergency Salary Ordinances were duly adopted.

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ADDITIONAL APPROPRIATIONS REQUESTS

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given to the taxpayers of Elkhart County, Elkhart County, Indiana, that the proper legal officers will consider the following additional appropriations in excess of the budget for the current year at their regular meeting place at Room 104, 117 N. 2nd Street, Goshen, Indiana, at 8:00 o'clock a.m. on Saturday, February 8, 2014.

GENERAL FUND

Sheriff

Personal Services and Charges	16,777.00
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Commissioners

Other Services and Charges	194,044.00
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TOTAL GENERAL FUND	210,821.00
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LOCAL ROAD AND STREET

County Highway

Other Services and Charges	100,000.00
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UNSAFE BUILDING

Planning and Development

Other Services and Charges	3,009.00
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LOCAL HEALTH MAINTENANCE FUND

Health Department

Other Services and Charges	2,750.00
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LOCAL EMERGENCY PLANNING COMMISSION

Local Emergency Planning Commission

Capital Outlays	5,000.00
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ACCIDENT REPORT FEES

Sheriff

Other Services and Charges	14,440.00
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COUNTY EXTRADITION

Sheriff

Other Services and Charges	110,000.00
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PARK AND RECREATION NON-REVERTING OPERATING

Park Department

Supplies	62,350.00
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Other Services and Charges	74,825.00
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TOTAL PARK AND RECREATION NON-REVERTING OPERATING	137,175.00
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CLERK PERPETUATION FUND

Clerk

Capital Outlays 45,200.00

SALES DISCLOSURE

County Assessor

Other Services and Charges 24,300.00

Concord Township Assessor

Other Services and Charges 1,790.00

TOTAL SALES DISCLOSURE 26,090.00

SOCIAL NORMING GRANT

Sheriff

Personal Services 1,625.00

Supplies 28,019.00

Other Services and Charges 7,131.00

TOTAL SOCIAL NORMING GRANT 36,775.00

JUVENILE DETENTION ALTERNATIVE INITIATIVE

Court Services

Personal Services 45,764.00

Supplies 7,000.00

Other Services and Charges 20,782.00

Capital Outlays 2,000.00

TOTAL JUVENILE DETENTION ALTERNATIVE INITIATIVE 75,546.00

ELKHART COUNTY STORM WATER UTILITY MS4

Soil and Water

Supplies 3,000.00

Other Services and Charges 10,000.00

TOTAL ELKHART COUNTY STORM WATER UTILITY MS4 13,000.00

CUMULATIVE CAPITAL DEVELOPMENT

Commissioners

Capital Outlays 200,000.00

CRIMINAL JUSTICE FACILITY

Sheriff

Other Services and Charges 2,642,380.00

CUMULATIVE DRAIN

Surveyor

Capital Outlays 187,100.00

REDUCTIONS

CUMULATIVE DRAIN

Surveyor

Capital Outlays -219,363.85

PARK AND RECREATION NON-REVERTING

Park and Recreation

Capital Outlays -280.35

Taxpayers appearing at the meeting shall have a right to be heard. The additional appropriations as finally made will be referred to the Department of Local Government Finance (DLGF). The DLGF will make a written determination as to the sufficiency of funds to support the appropriations made within fifteen (15) days of receipt of a Certified Copy of the action taken.

Dated: January 29, 2014.

Pauline E. Graff, Elkhart County Auditor

ADDITIONAL APPROPRIATION EXPLANATIONS:

A. GENERAL FUND (#001)

1. Sheriff (105) requests \$16,777.00 to place monies in the appropriate payroll account to pay the wages of Officers who work the Star Program.

Sheriff Rogers explained this request to the Council.

On motion made by Ashe seconded by Riegsecker and unanimously carried, the Council approved this request.

2. Commissioners (130) requests \$194,044.00 for an Interlocal Agreement with the Humane Society including the communities of Elkhart, Goshen, Wakarusa, Bristol and Middlebury.

Tom Byers explained this request to the Council.

On motion made by Ashe seconded by Riegsecker and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinances were then duly adopted.

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B. LOCAL ROAD AND STREET (#114)

1. County Highway (222) requests \$100,000.00 for additional funds required for snow plowing.

Jeff Taylor explained this request to the Council.

On motion made by Stump seconded by Ashe and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinance was then duly adopted.

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C. UNSAFE BUILDING (#118)

1. Planning and Development (980) requests \$3,009.00 to pay legal fees according to ordinance and to the Highway Department for services pertaining to the demolition.

Chris Godlewski explained this request to the Council.

On motion made by Hess seconded by Stump and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinance was then duly adopted.

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D. LOCAL HEALTH MAINTENANCE FUND (#121)

1. Health Department (981) requests \$2,750.00 for funds to send a staff member to Mental Health First Aid Instructors Course.

John Hulewicz explained this request to the Council.

On motion made by Stump seconded by Riegsecker and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinance was then duly adopted.

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E. LOCAL EMERGENCY PLANNING COMMISSION (#136)

1. Local Emergency Planning Commission (980) requests \$5,000.00 to fund the 2014 LEPC Budget.

Tom Byers explained this request to the Council.

On motion made by Foutz seconded by Stump and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinance was then duly adopted.

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F. ACCIDENT REPORT FEES (#151)

1. Sheriff (980) requests \$14,440.00 to make funds available for payment of leases relating to administration and patrol.

Sheriff Rogers explained this request to the Council.

On motion made by Yohn seconded by Stump and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinance was then duly adopted.

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G. COUNTY EXTRADITION (#167)

1. Sheriff (980) requests \$110,000.00 to make funds available for the transportation of inmates that are being extradited back to Elkhart County and for education expenses for Officers.

Sheriff Rogers explained this request to the Council.

On motion made by Hess seconded by Stump and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinance was then duly adopted.

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H. PARK & RECREATION NON-REVERTING OPERATING (#168)

1. Park Department (980) requests \$137,175.00 for the 2014 supplemental appropriation from the Park Fund. These monies are generated by park shelter rentals, special events, retail sales and other sources of revenue except the Ox-Bow gate fees.

Larry Neff explained this request to the Council.

On motion made by Ashe seconded by Stump and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinance was then duly adopted.

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I. CLERK PERPETUATION FUND (#173)

1. Clerk (980) requests \$45,200.00 for the purchase of two desk systems for Superior Court 6 Clerk's Office, and for the purchase of new multi-function copy machines for the Circuit Clerk, Superior 1, 2, 5 and 6 Clerk's Office.

Wendy Hudson explained this request to the Council.

On motion made by Yohn seconded by Stump and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinance was then duly adopted.

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J. SALES DISCLOSURE (#195)

1. County Assessor (980) requests \$24,300.00 for funds from the sales disclosure account to cover the cost of three copiers, the MLS service that is used to verify sales disclosures and the cost to host the website.

Cathy Searcy explained this request to the Council.

On motion made by Yohn seconded by Stump and unanimously carried, the Council approved this request.

2. Concord Township Assessor (114) requests \$1,790.00 for funds needed for copy machine rent needed for sales disclosures.

Kris Rowe explained this request to the Council.

On motion made by Ashe seconded by Stump and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinances were then duly adopted.

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K. SOCIAL NORMING GRANT (#250)

1. Sheriff (980) requests \$36,775.00 to place funds in the appropriate 2014 expense account for Social Norming.

Sheriff Rogers explained this request to the Council.

On motion made by Foutz seconded by Ashe and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinance was then duly adopted.

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L. JUVENILE DETENTION ALTERNATIVE INITIATIVE (#251)

1. Court Services (980) requests \$75,546.00 for funds to cover the expenses of the JDAI Coordinator position and a new Probation Officer position for the time period of 1/1/2014 to 6/31/14.

Bob Giard explained this request to the Council.

On motion made by Ashe seconded by Stump and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinance was then duly adopted.

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M. ELKHART COUNTY STORM WATER UTILITY MS4 (#320)

1. Soil and Water (980) requests \$13,000.00 for funds to hire an environmental consulting firm for a two-year contract to provide public education and involvement materials for the MS4 Partnership.

Mark Watson explained this request to the Council.

On motion made by Ashe seconded by Stump and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinance was then duly adopted.

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N. CUMULATIVE CAPITAL DEVELOPMENT (#334)

1. Commissioners (980) requests \$200,000.00 in advance for funds to be available for electronic polling books for the May 2014 primary elections.

Tom Byers explained this request to the Council.

On motion made by Foutz seconded by Riegsecker and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinance was then duly adopted.

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O. CRIMINAL JUSTICE FACILITY (#336)

1. Sheriff (105) requests \$2,642,380.00 to make funds available for medical expenses incurred by the department.

Sheriff Rogers explained this request to the Council.

On motion made by Riegsecker seconded by Stump and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinance was then duly adopted.

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P. CUMULATIVE DRAIN (#337)

1. Surveyor (980) requests \$187,100.00 for maintenance work on County Regulated Drains.

Pauline Graff explained this request to the Council.

On motion made by Hess seconded by Stump and unanimously carried, the Council approved this request.

The preceding Emergency Appropriation Ordinance was then duly adopted.

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REDUCTIONS:

Q. CUMULATIVE DRAIN (#337)

1. Surveyor (980) returns \$219,363.85 for unused ditch appropriations.

On motion made by Stump seconded by Riegsecker and unanimously carried, the Council approved this request.

The preceding Emergency Reduction Ordinance was then duly adopted.

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R. PARK AND RECREATION NON-REVERTING (#341)

1. Park and Recreation (980) returns \$280.35 due to projects being completed.

On motion made by Stump seconded by Riegsecker and unanimously carried, the Council approved this request.

The preceding Emergency Reduction Ordinance was then duly adopted.

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TRANSFER REQUESTS REQUIRING COUNCIL ACTION

A. STOP DOMESTIC VIOLENCE GRANT (#142)

1. Victim Assistance (981)

From	4546	Data Processing Software	325.00
To	4397	Education and Conference	325.00

B. IDOC GRANT (#210)

1. Community Corrections (981)

		Equipment	
From	4343	Leasing	5,000.00
To	4209	Other Office Supplies	2,000.00
	4219	Other Operating Supplies	3,000.00

On motion made by Stump seconded by Riegsecker and unanimously carried, the Council approved these requests.

The preceding Emergency Transfer Ordinance was then duly adopted.

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OTHER BUSINESS

- (a) Approval of Nappanee Library Board Reappointment for Perry Miller – term expired 10/31/13.

Lissa Krull explained this request to the Council.

On motion made by Hess seconded by Stump and unanimously carried, the Council approved this request.

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- (b) Approval of Interlocal Agreement for the Contribution of Funds to Support Lobbying Services.

Tom Byers explained this request to the Council.

On motion made by Foutz seconded by Stump and unanimously carried, the Council approved this request.

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- (c) Approval of Resolution CC-2014-02. A Resolution Approving the Designation of Elkhart County as a Vote Center County.

Wendy Hudson explained this request to the Council.

On motion made by Riegsecker seconded by Stump and unanimously carried, the Council approved this request.

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AUDIENCE ITEMS

ADJOURN

There being no further business to come before the Council the meeting was adjourned at 8:50 a.m. on motion by Foutz seconded by Yohn and unanimously carried.

Anita Mock
Recording Secretary

A complete recording of this meeting is available in the Auditor's Office. The recording of this meeting will be available for one year and then erased.

