

MINUTES
ELKHART COUNTY COUNCIL
December 12, 2015

The meeting of the Elkhart County Council was called to order by Sheriff Brad Rogers at 8:00 a.m., in Room 104 of the County Administrative Building, Goshen, Indiana. Members present were President John K. Letherman, Vice President David L. Hess, David E. Foutz, Randall D. Yohn, David M. Ashe, Darryl J. Riegsecker and Thomas W. Stump.

Also present were Pauline Graff, County Auditor; Gordon Lord, County Attorney; Craig Buche, County Attorney Mike Yoder, County Commissioner and Tom Byers, County Administrator.

MINUTES: Approval of minutes for November 14, 2015.

On motion made by Yohn seconded by Riegsecker and unanimously carried, the minutes were approved as received.

COMMITTEE REPORTS:

COMMISSIONERS: Mike Yoder discussed proposed LOIT distribution.
COUNCIL: No report.
AUDITOR: Pauline Graff gave a Finance report.
SHERIFF: No report

EDC MATTERS:

Approval of Declaratory Resolution No. CC-2015-23 Designating Economic Revitalization Area And Qualifying Certain Personal Property for Property Tax Phase-In For Modular Technical Service, Inc.

Chris Stager explained this request to the Council.

David Mott, owner of Modular Technical Service, Inc. also explained this request to the Council.

On motion made by Hess seconded by Stump and unanimously carried, the Council approved this request.

(Page 438)

HUMAN RESOURCE MATTERS:

A. Sheriff

1. General Fund (1000-105-41140): Request reclassification of Secretary II (Thornton), PG3/JF1 to Secretary III, PG4/JF1, \$14.25 (max of hiring range), effective 12-13-15.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved this request, 3-0.

On motion made by Stump seconded by Ashe and unanimously carried, the Council approved this request.

2. PSLOIT (1170-980): Request to initiate a pilot program for patrol officers that entails an 84 hour bi-weekly pay period for the 1st quarter of 2016.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved this request, 3-0.

On motion made by Yohn seconded by Stump and unanimously carried, the Council approved this request.

Note: At the time of this writing, the department is strongly considering implementing this in the corrections division, as well. Holmes and Caviness are working with Craig Buche and the Auditor's Office to iron out the details prior to a tentative effective date of January 10, 2016. More details will be provided at the Council meeting on Saturday, December 12, 2015.

B. Highway

1. Highway/Cum Bridge (1176-202/1135-212): Review and approval of 10% increase to market premium rates for engineering positions at Highway, effective 12-13-15.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved this request, 3-0.

On motion made by Hess seconded by Stump and unanimously carried, the Council approved this request.

2. Highway (1176-202): Review and approval of 3% increase to market premium rates for Highway Operations Supervisor and Working Foreman positions, effective 12-13-15. This request also includes a 3% increase for all current Working Foreman.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved this request acknowledging that the part of the request that includes a 3% increase for all current Working Foreman has been withdrawn, 3-0.

On motion made by Yohn seconded by Ashe and unanimously carried, the Council approved this request.

3. Approval of night shift premium of \$2.00/hr, retroactive to 11-29-15.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved this request, 3-0.

On motion made by Foutz seconded by Stump and unanimously carried, the Council approved this request.

4. Review and approval of list of projects and employees eligible for overtime (rates include 3% PIP), effective 12-13-15.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved this request, 3-0.

On motion made by Hess seconded by Foutz and unanimously carried, the Council approved this request.

C. Health

1. Local Health Maintenance Fund (1168-980): Review and approval of position in this grant. Grant period 1-1-16 to 12-31-16.
2. Local Health Maintenance Trust Account (1206-981): Review and approval of position in this grant. Grant period 1-1-16 to 12-31-16.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved requests 1&2, 3-0.

On motion made by Foutz seconded by Stump and unanimously carried, the Council approved this request.

3. Local Grant- Healthy Babies (9122-980-41120): Request exception to policy for one new Certified Social Worker I (Stahly), PG5/JF5, \$16.44/hr (max of hiring range), to be eligible for 3/6 month increases and an individual rate increase to \$18.50/hr with 3/6 month increases when promoted to Certified Social Worker II at completion of Indiana certification. Effective retroactive to hire date of 11-16-15.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved this request, 3-0.

On motion made by Foutz seconded by Yohn and unanimously carried, the Council approved this request.

D. Community Corrections

1. IDOC Program Income (1130-615-41200): Request increase in part time rate to \$14.25/hr, effective 12-13-15.
2. IDOC Program Income (1130-615-41200): Request permission for two exempt, salaried employees to work part-time as field officers, will not exceed the new requested part-time rate of \$14.25 per hour. Exempt employees will work no more than 28 hours/wk in this position. Effective 12-13-15.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved requests 1&2, 3-0.

On motion made by Hess seconded by Yohn and unanimously carried, the Council approved this request.

II. Miscellaneous Items

- A. Review of First Deputy and Elected Official Wages.
- B. Discussion on a possible vendor proposal for review of our current pay system.
- C. Question regarding the need for annual reviews of all grants.

*****Approval of Ordinance No. CC-2015-22 the Elkhart County Council Amending The 2016 Salary Ordinance.**

On motion made by Hess seconded by Stump and unanimously carried, the Council approved this request.

(Page 439)

The preceding Emergency Salary Ordinances were then duly adopted.

(Page 440-443)

TRANSFER REQUESTS REQUIRING COUNCIL ACTION

A. GENERAL FUND (#1000)

1. Clerk (101)

From	42010	Printed Forms	10,000.00
To	43120	Postage	10,000.00

2. Sheriff (105)

From	42110	Fuel	97,159.00
To	43660	Rent Data Processing Equipment	34,420.00
	44500	Motor Vehicles	52,939.00
	44510	Other Equipment	9,800.00

3. County Assessor (109)

From	43510	Maintenance Service Contracts	2,141.00
To	44535	Data Processing Hardware	2,141.00

4. Weights & Measures (135)

From	42090	Other Office Supplies	50.00
	42110	Fuel	200.00
	42195	Other Operating Supply	200.00
To	44510	Other Equipment	350.00

5. Emergency Management (137)

From	43120	Postage	100.00
	43090	Other Professional Services	350.00
	43200	Printing	150.00
	43800	Dues National and State	215.00
	43835	Training Programs	430.00
To	44510	Other Equipment	1,245.00

6. Superior Court No. 6 Title IV-D Court (171)

From	43090	Other Professional Services	500.00
To	46200	Equipment Lease	500.00

B. CUMULATIVE VOTING SYSTEM (#1143)

1. Election Board (190)

From	42195	Operating Supplies	39,500.00
To	43640	Rent Data Processing Equipment	39,500.00

C. HEALTH (#1159)

1. County Health Operating (340)

From	43540	Vehicle Repairs	350.00
	43200	Printing	150.00
To	44515	Office Furniture	500.00

D. STORM WATER MANAGEMENT OPERATING (#1197)

1. County Health Operating (340)

From	43040	Laboratory	2,597.00
------	-------	------------	----------

To	44510	Other Equipment	2,597.00
E. WOMAN INFANT & CHILD GRANT (#8101)			
1. Health Department (612)			
From	41140	Office & Clerical	2,923.00
To	42160	Clothing	504.00
	42180	Medical Supplies	1,307.00
	42195	Other Operating Supplies	721.00
	43130	Mileage	391.00

On motion made by Hess seconded by Ashe and unanimously carried, the Council approved these requests.

The preceding Emergency Transfer Ordinance was then duly adopted.

(Page 444)

OTHER BUSINESS

***Presentation by ADEC wishing the Council a Merry Christmas and a gift of a handmade painting.

- (a) Approval of six (6) month review of outstanding loans for Local Major Moves Fund, CC-2011-07 and CC-2011-08.

Craig Buche explained this request to the Council.

On motion made by Riegsecker seconded by Stump and unanimously carried, the Council approved this request.

- (b) Presentation for increased funding in 2016 from Ann Reel of the Elkhart County Humane Society.

The Council agrees there is a need to increase the Humane Society budget and asked the Humane Society representatives to get with the Commissioners and put together a solid proposal.

AUDIENCE ITEMS

Glen Null discussed points of interest, and disinterest.

ADJOURN

There being no further business to come before the Council the meeting was adjourned at 9:05 a.m. on motion by Riegsecker seconded by Foutz and unanimously carried.

Anita Mock
Recording Secretary

A complete recording of this meeting is available in the Auditor's Office. The recording of this meeting will be available for one year and then erased.

