

ELKHART COUNTY COUNCIL AGENDA

Saturday, August 13, 2016

8:00 a.m., Room 104

1. CALL TO ORDER
2. APPROVAL OF MINUTES – Approval of minutes for July 9, 2016
3. COMMITTEE REPORTS:
Commissioners -
Council -
Sheriff -
Auditor –

***** Umbaugh Presentation on Taxing Units Tax Levy Limits and Reduction Due to Circuit Breaker.**

4. EDC MATTERS:
5. HUMAN RESOURCE MATTERS:
6. ADDITIONAL APPROPRIATIONS:

A. GENERAL FUND (#1000)

1. Clerk (101)	
Other Services and Charges	9,000.00
2. Soil & Water (144)	
Personal Services	9,300.00
3. Elkhart Superior Court No. 1	
Personal Services	15,000.00
Supplies	5,000.00
4. Public Defender (175)	
Personal Services	<u>23,125.00</u>
TOTAL GENERAL FUND	61,425.00

B. EDIT (#1112)	
1. County Highway (980)	
Capital Outlays	550,000.00
C. CLERK'S RECORD PERPETUATION (#1119)	
1. Clerk (980)	
Capital Outlays	10,000.00
D. CUMULATIVE BRIDGE (#1135)	
1. County Highway (980)	200,000.00
E. CUMULATIVE VOTING SYSTEM (#1143)	
1. Election Board (190)	
Supplies	4,000.00
Other Services and Charges	<u>52,500.00</u>
TOTAL CUMULATIVE VOTING SYSTEM	56,500.00
F. STORM WATER MANAGEMENT OPERATING (#1197)	
1. Commissioners (130)	
Other Services and Charges	100,000.00
2. County Highway (202)	
Capital Outlays	<u>60,000.00</u>
TOTAL STORM WATER MANAGEMENT OPERATING	160,000.00
G. SURVEYOR'S CORNER PERPETUATION (#1202)	
1. Surveyor (980)	
Capital Outlays	10,000.00
H. MILLERSBURG II TIF (#4503)	
1. Planning and Development (980)	
Other Services and Charges	16,943.00

I. WESTERN GATEWAY TIF (#4506)	
1. Planning and Development (980)	
Other Services and Charges	40,384.00
J. MIDDLEBURY EAST TIF (#4510)	
1. Planning and Development (980)	
Other Services and Charges	318,679.00
K. NORTHEAST CORRIDOR TIF DISTRICT (#4511)	
1. Planning and Development (980)	
Capital Outlays	270,000.00
L. NORTH BAUGO TIF (#4512)	
1. Planning and Development (980)	
Other Services and Charges	4,966.00
M. ENVIRONMENTAL SPECIAL PROJECTS (#4803)	
1. Planning and Development (980)	
Capital Outlays	8,000.00
N. ROAD MAINTENANCE AND CONSTRUCTION (#4901)	
1. County Highway (980)	
Supplies	25,000.00
O. COMMUNITY CORRECTIONS JUVENILE (#4924)	
1. Court Services (980)	
Personal Services	119,800.00
Supplies	1,700.00
Other Services and Charges	<u>30,302.00</u>
TOTAL COMMUNITY CORRECTIONS JUVENILE	151,802.00

	43120 Postage	283.00
	43130 Mileage	40.00
	43140 Telephones	642.00
	43150 Printing	444.00
	43330 Fees and Permits	10.00
	43800 Dues and Subscriptions	110.00
To	41120 Case Managers	3,556.00
C. HEALTH (#1159)		
1. County Health Operating (340)		
From	43140 Telephones	5,391.00
To	44535 Data Hardware	4,650.00
	44545 Data Software	741.00

8. TRANSFER REQUESTS NOT REQUIRING COUNCIL ACTION:
(Available in the Auditor's office)

9. OTHER BUSINESS:

10. AUDIENCE ITEMS: Members of the public who wish to speak will be provided that opportunity. Persons should sign in. Presentation will be limited to three (3) minutes.

11. ADJOURN

REPORT-COUNCIL COMMISSIONER PERSONNEL COMMITTEE

For Presentation to Elkhart County Council
Meeting Date: Saturday, August 13, 2016
Elkhart County Administrative Office Building

HUMAN RESOURCE REQUESTS

A. Superior Court #6

1. General Fund (1000-170-41135): Request to hire a former employee (Vosburgh) as a Legal Assistant II, PG4/JF1, at the rate she was making when she left county government, \$17.20/hr. Effective 8-21-16.

Impact to General Fund: \$2250

Request revised to \$15.25/hr (above max of hiring range) with 3/6 month increases. No impact to General Fund.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved this request, 4-0.

B. Superior Court #3

1. General Fund (1000-164-41140): Request New Full Time position as Transcriptionist, PG2/JF1. Request authorization to pay above the maximum of the hiring range at \$13.22/hr. Retroactive to 6-26-16.

Impact to General Fund: \$24,748 a year plus benefits

**Not included in 2017 budget estimate*

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved this request, 4-0.

C. Park and Recreation

1. Park and Recreation (1219-320-41140): Request reclassification of Secretary II (Lantzer), PG3/JF1 to Secretary III, PG4/JF1, with 3% increase to \$17.21. Effective 8-21-16.

On motion made by Lucchese seconded by Stump and unanimously carried, the CCPC approved this request, 4-0.

2. Park and Recreation (1219-320-41150): Request new FT Park Services III, PG5/JF2, \$17.50 (above the max of the hiring range), to manage Boot Lake Nature Preserve. Effective 8-21-16
**Revised from previous approved request which was for two full time positions.*

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved this request pending the transfer of Boot Lake to the County, 4-0.

3. Park and Recreation (1219-320): Establish a part time rate of \$15.00 in professional account 41200. Effective 8-21-16.

Impact to Park and Recreation: Absorbed in 2016 budget
Included in 2017 budget estimate

On motion made by Stump seconded by Lucchese and unanimously carried, the CCPC approved this request, 4-0.

D. Auditor

1. General Fund (1000-102-41140): Request to reclassify Clerical Supervisor I (M. Miller), PG3/JF1, to a Clerk III, PG2/JF1, no change in pay rate, effective 8-21-16.
2. Auditor's Plat Book Fund (1181-980-41125): Request 6% individual rate increase for GIS Technician (M. Cripe), PG5/JF3, \$19.99, for assuming additional supervisory responsibility, effective 8-21-16.

Impact to General Fund: No impact

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved requests D 1&2, 4-0.

E. Treasurer

1. General Fund (1000-103-41140): Request reclassification of Clerk II position, PG1/JF1, to a Secretary II position, PG3/JF1, with promotional increases as allowed by policy, effective 8-21-16.

Impact to General Fund: Absorbed in current and future budgets

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved this request, 4-0.

F. Recorder

1. Recorder's Perpetuation (1189-104-41220) and General Fund (1000-104-41220): Request to increase part time rate to \$13.00/hr. Effective 8-21-16.

On motion made by Lucchese seconded by Stump and unanimously carried, the CCPC approved this request, 4-0.

G. Health Department

1. Health Operating (1159-340-41140): Request exception to policy to allow for 3/6 month increases, up to \$10.69/hr, for a lateral transfer of a RPT Clerk II to a FT Clerk II (Varela), effective 8-21-16.

On motion made by Lucchese seconded by Stump and unanimously carried, the CCPC approved this request, 4-0.

H. Highway

1. Adjust and adopt a new Highway worker wage scale for market premium positions. Current employees will be adjusted considering such factors as where they fall in the current step program, performance and other factors. Adjustments will be made with the approval of the Human Resource department in accordance with the new wage scale. Effective 8-21-16.

On motion made by Lucchese seconded by Stump and unanimously carried, the CCPC approved this request, 4-0.

2. Highway (1176-202-41140): Request to eliminate one Secretary II position (vacant) and give 6% individual rate increases to Information Management Specialist (Blessing), \$12.82/hr and Secretary II (Eisenhour), \$15.69/hr, for assuming the duties and responsibilities. Effective 8-21-16.

On motion made by Lucchese seconded by Stump and unanimously carried, the CCPC approved this request, 4-0.

3. Highway (1176-202-41130): Review and confirm current classification of Work Crew Inmate Supervisor, PG4/JF4. Also, request to reclassify one Work Crew Inmate Supervisor position (Lynch) to a new classification of Work Crew Foreman, PG5/JF4, with 3% increase to \$18.30/hr. Effective 8-21-16.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved this request, 4-0.

I. Planning and Development

1. Code Enforcement (1000-131-41135): Request new RPT Planning Assistant position (Easton), PG4/JF1, \$11.75/hr, 50 hrs per pay period. Effective 8-21-16.

On motion made by Stump seconded by Lucchese and unanimously carried, the CCPC approved this request, 3-0 (Yohn abstained).

2. Planning (1000-132-41120): Request new RPT Planner III position (Kanney), PG6/JF5, \$26.02/hr, 22 hours per week. Effective 1-8-17.

Impact to General Fund: Absorbed in 2016 budget
Included in 2017 budget estimate

On motion made by Stump seconded by Lucchese and unanimously carried, the CCPC approved this request, 4-0.

II. Miscellaneous Items

- A. Discussion on FLSA requirements effective December 1, 2016

No motion required. Discussion only.

III. Adjournment

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC adjourned the meeting at 10:49 a.m.

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

DATE: 7/27/2016 DEPARTMENT Clerk - General 1000/101
NAME NUMBER

	AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO	
1	9,000		Professional Services	43090	Clerk General	1000/101	
2							
3							
4							
5							
6							
7							
8							
TOTAL	9,000						
	ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL	
	Approp. Unspent as of Date						
		AMOUNT DATE	YES	NO	Amount	Date	

REASON FOR REQUEST Additional Appropriation is necessary to pay for the bonded courier service that delivers bank deposits to the Clerk's banking institution.

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

DATE: 7/19/2016

DEPARTMENT

Soil & Water

1000-144

NAME

NUMBER

AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO		
9,300		SWCD Program Manager	41115	Supervisors & Oth.	1000-144		
TOTAL	9,300						
ORIGINAL AMOUNT	51,063	If Prior Add'l Appropriation Was Approved This Year	Can Transfer Be Effecte		APPROVED BY COUNCIL		
Approp. Unsu as of Reqt Date							
	23,568.00	AMOUNT	DATE	YES	NO	Amount	Date
		N/A			X		

REASON FOR REQUEST Current Program Manager will retire Aug. 31. Request that one month overlap be allowed to train new Program Manager.

 _____ *Nancy J. Brown* _____

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

25-Jul-16

DEPARTMENT

ELKHART SUPERIOR COURT 1
NAME

1000-162
NUMBER

AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO
5,000.00		Law Books	42060	Law Books	1000-42060
2					
3					
4					
5					
\$5,000.00					
ORIGINAL AMOUNT	Unspent Request	as of Date	If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected	APPROVED BY COUNCIL
				YES NO	Amount Date
\$9000.00	\$9.00	7/25/2016	\$1675 transferred in from 42030 on 5/23/16		
2					
3					
4					
5					
TOTAL SPENT TO DATE \$10,666.00					

REASON FOR TRANSFER

This account will be "short" funds through the end of the year as a monthly "account usage" fee increased to a rate of \$787.63, of which July, August, September, October, November, and December are still to be processed at this time, as well as updated books and materials used. The law books account (Westlaw) which we pay the monthly fee to have available is also used by the Judges of Superior 2, 5, 6, Magistrate Burton, Magistrate Domine, the (2) Law Clerks here in the Courthouse, as well as the Public Defender's office.

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

6/28/2016

DEPARTMENT

Public Defenders
NAME

1000-175
NUMBER

AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO	
\$23,125.00		Professionals	41120	General	1000	
2						
3						
4						
5						
6						
7						
8						
Total						
\$23,125.00						
ORIGINAL AMOUNT	Unspent Request	as of Date	If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effectcd	APPROVED BY COUNCIL	
AMOUNT	DATE	YES	NO	Amount	Date	
733,612.00	366,812.06	6/28/16		x		
2						
3						
4						
5						
6						
7						
8						

REASON FOR REQUEST

Funds are needed to cover the salary for the Deputy Public Defender position approved by the County Council on 6/11/16. Anticipate hiring Deputy Public Defender to begin 7/11/16. Salary for 11 pay periods for 2016 equals \$23,125.00. This is a full-time position.

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

DATE: 07-27-16

DEPARTMENT

Highway

1112-980

NAME

NUMBER

	AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO
1	50,000	160035	CR 38 ROW	44600	EDIT	1112
2						
3						
4						
5						
6						
7						
8						
TOTAL	50,000					
	ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL
	Approp. as of Date					
		AMOUNT DATE	YES	NO	Amount	Date

REASON FOR REQUEST 1. Funds required to acquire 1 remaining parcel for the project.

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

DATE: 07-27-16

DEPARTMENT

Highway

1112-980

NAME

NUMBER

	AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO		
1	500,000		Transfer to Rainy Day fund	45100	EDIT	1112		
2								
3								
4								
5								
6								
7								
8								
TOTAL	500,000							
			If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effectuated		APPROVED BY COUNCIL		
	ORIGINAL AMOUNT							
	Approp.	as of Date	AMOUNT	DATE	YES	NO	Amount	Date

REASON FOR REQUEST 1. Transfer to rainy day fund.

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

DATE: 6/29/2016 DEPARTMENT Clerk Perpetuation NAME 1119/980 NUMBER

	AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO		
1	10,000		Office Furniture	44515	Office Furniture	1119/980		
2								
3								
4								
5								
6								
7								
8								
TOTAL	10,000							
	ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL		
	Approp. as of Date							
			AMOUNT	DATE	YES	NO	Amount	Date

REASON FOR REQUEST Additional Appropriation is for the purchase of office furniture for the Juvenile Clerk's Office and the Clerk's Voter Registration Office.

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

DATE: 07-27-16

DEPARTMENT

Highway

1135-980

NAME

NUMBER

	AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO	
1	200,000	160034	Henke Street Bridge 121	44600	Cumulative Bridge Fund	1135	
2							
3							
4							
5							
6							
7							
8							
TOTAL	200,000						
			If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL	
	ORIGINAL AMOUNT						
	Approp.	as of Date		YES	NO	Amount	Date

REASON FOR REQUEST 1. Funds requested for the replacement of bridge #121 (Triple culvert on Henke St)

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

DATE: 7/20/2016 DEPARTMENT Cummulative Voting 1143-190
NAME NUMBER

	AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO		
1	15,000		Print Other Than Supplies	43200	Cummulative Voting	1143-190		
2	9,000		Print Other Than Supplies	43200	Cummulative Voting	1143-190		
3								
4								
5								
6								
7								
8								
TOTAL	24,000							
			If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL		
	ORIGINAL AMOUNT							
	Approp. Unspent as of	Date	AMOUNT	DATE	YES	NO	Amount	Date

REASON FOR REQUEST Additional Appropriation is for the printing of the absentee and vote center postcards along with the pollworker training manuals for use as election day reference. Budgets for 2016 had already been turned in when it was decided to add an additional postcard and have the training manuals printed by an outside vendor.

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

DATE: 7/27/2016 DEPARTMENT Election Board 1143/190
NAME NUMBER

	AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO		
1	4,000		Office Supplies	42090	Cumulative Voting	1143/190		
2	10,000		Printing	43200	Cumulative Voting	1143/190		
3	12,000		Rent	43640	Cumulative Voting	1143/190		
4	6,500		Professional Services	43050	Cumulative Voting	1143/190		
5								
6								
7								
8								
TOTAL	32,500							
			If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL		
	ORIGINAL AMOUNT							
	Approp. Unspent as of	Date	AMOUNT	DATE	YES	NO	Amount	Date

REASON FOR REQUEST Additional Appropriation necessary to purchase envelopes and other supplies to conduct the General Election. Also for the printing of the pollworker instructions / training manuals for Election Day. Also for the rent of the additional TSX touchscreen machines for Election Day. Also epollbook preparation for General Election.

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

DATE 7-25-2016

DEPARTMENT

Commissioners
NAME

1197/130
NUMBER

	AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO
1	100,000		Other prof services	43090	Storm Water Mgt. Operating	1197
2						
3						
4						
5						
6						
7						
8						
TOTAL	100,000					
			If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL
	ORIGINAL AMOUNT					
	Approp.	as of Date		YES	NO	Amount
			AMOUNT	DATE		Date

REASON FOR REQUEST _____ The Stormwater Utility Board has approved three (3) projects for storm drain improvements. The 3 projects are located in the following subdivisions: Pheasant Ridge, Green Valley & OxBow. Design is completed and funds are needed for construction.

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

DATE: 07-27-16

DEPARTMENT

Highway

1197-202

NAME

NUMBER

	AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO		
1	60,000	160036	Catch Basin/Sweeping	44600	Storm Water	1197		
2								
3								
4								
5								
6								
7								
8								
TOTAL	60,000							
			If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL		
	ORIGINAL AMOUNT							
	Approp.	as of Date	AMOUNT	DATE	YES	NO	Amount	Date

REASON FOR REQUEST 1. Funds to perform required MS 4 good housekeeping components. \$60,000 vector work

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

7/19/2016

DEPARTMENT

Millersburg II

4503-980

NAME

NUMBER

AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO	
1 \$ 16,943.00		Administrative Fees	43890	Millersburg II	4503	
2						
3						
4						
5						
6						
7						
8						
TOTAL \$ 16,943.00						
ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effectd		APPROVED BY COUNCIL	
Approp.	Unspent Request as of Date		YES	NO	Amount	Date
		AMOUNT DATE				
1						
2						
3						
4						
5						
6						
7						
8						
TOTAL \$						

REASON FOR REQUEST

Long term repayment for Millersburg II TIF for sewer plant improvements

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

7/19/2016

DEPARTMENT

Western Gateway
NAME

4506-980
NUMBER

AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO	
1 \$ 40,384.00		Administrative Fees	43890	Western Gateway	4506	
2						
3						
4						
5						
6						
7						
8						
TOTAL \$ 40,384.00						
ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL	
Approp.	Unspent Request as of Date		YES	NO	Amount	Date
1						
2						
3						
4						
5						
6						
7						
8						
TOTAL \$						

REASON FOR REQUEST

Long term repayment to the county environmental special projects fund for water and sewer project for American Countryside

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

7/19/2016

DEPARTMENT

Middlebury East
NAME

4510-980
NUMBER

AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO.
1 \$ 268,679.00		Administrative Fees	43890	Middlebury East	4510
2 \$ 50,000.00		Professional Services	43090	Middlebury East	4510
3					
4					
5					
6					
7					
8					
TOTAL \$ 318,679.00					
ORIGINAL AMOUNT	If Prior Add'l Appropriation Was Approved This Year		Can Transfers Be Effected		APPROVED BY COUNCIL
Approp. Unspent as of Request Date	AMOUNT	DATE	YES	NO	Amount Date
1					
2					
3					
4					
5					
6					
7					
8					
TOTAL \$					

REASON FOR REQUEST

Long term debt payment to the town of Middlebury for sewer plant expansion
Additional funding needed for Warren Street improvement project

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

7/20/2016

DEPARTMENT

CR 6 & 17 NE TIF
NAME

4511-980
NUMBER

AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO	
1 \$ 270,000.00	162506	Construction/Reconstruction	44600	CR 6 & 17 NE TIF	4511	
2						
3						
4						
5						
6						
7						
8						
TOTAL \$ 270,000.00						
ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL	
Approp.	Unspent Request as of Date		YES	NO	Amount	Date
		AMOUNT DATE				
1						
2						
3						
4						
5						
6						
7						
8						
TOTAL \$						

REASON FOR REQUEST

Old CR 17 preliminary design/environmental/funding proposal

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

7/19/2016

DEPARTMENT

North Baugo

4512-980

NAME

NUMBER

AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO	
1 \$ 4,966.00		Administrative Fees	43890	North Baugo	4506	
2						
3						
4						
5						
6						
7						
8						
TOTAL \$ 4,966.00						
ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL	
Approp.	Unspent Request as of Date		YES	NO	Amount	Date
1						
2						
3						
4						
5						
6						
7						
8						
TOTAL \$						

REASON FOR REQUEST

Long term repayment to the county environmental special projects fund for water and sewer project for charlotte avenue

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

7/19/2016

DEPARTMENT

Environmental/Special Projects
NAME

4803-980
NUMBER

AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO	
1 \$ 8,000.00	162505	Construction/Reconstruction	44600	Environmental/Special Project	4803	
2						
3						
4						
5						
6						
7						
8						
TOTAL \$ 8,000.00						
ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effectuated		APPROVED BY COUNCIL	
Approp.	Unspent as of Request Date					
		AMOUNT	DATE	YES	NO	Amount Date
1						
2						
3						
4						
5						
6						
7						
8						
TOTAL \$						

REASON FOR REQUEST

Funding for weed/grass mowing on blighted properties

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

DATE: 07-27-16

DEPARTMENT

Highway

4901-980

NAME

NUMBER

	AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO	
1	25,000		Road signs	42230	Road Const. & Maint.	4901	
2							
3							
4							
5							
6							
7							
8							
TOTAL	25,000						
			If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effectcd		APPROVED BY COUNCIL	
	ORIGINAL AMOUNT						
	Approp.	as of Date		YES	NO	Amount	Date

REASON FOR REQUEST 1. Funds needed for signs, hardware, and related items.

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

DATE: 7/27/2016

DEPARTMENT

Community Corrections Juvenile, 4924-0980

NAME

NUMBER

AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO		
\$ 30,000.00		Super & Other Adm Off	41115	Community Corrections Juvenile	4924		
\$ 35,000.00		Professional	41120	Community Corrections Juvenile	4924		
\$ 3,900.00		Social Security	41300	Community Corrections Juvenile	4924		
\$ 600.00		Medicare	41305	Community Corrections Juvenile	4924		
\$ 40,000.00		Group Insurance	41310	Community Corrections Juvenile	4924		
\$ 1,200.00		Wellness - Med. Reimburs.	41330	Community Corrections Juvenile	4924		
\$ 600.00		Workmans Comp	41340	Community Corrections Juvenile	4924		
\$ 8,500.00		Retirement - PERF	41400	Community Corrections Juvenile	4924		
\$ 1,700.00		Other Office Supplies	42090	Community Corrections Juvenile	4924		
\$ 2,400.00		Telephone	43140	Community Corrections Juvenile	4924		
\$ 1,000.00		Mileage	43130	Community Corrections Juvenile	4924		
\$ 1,000.00		Sustenance & Other Travel	43110	Community Corrections Juvenile	4924		
\$ 25,902.00		Other Prof. Services	43090	Community Corrections Juvenile	4924		
\$ -							
\$ -							
\$ 151,802.00							
ORIGINAL AMOUNT		If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL		
Approp.	Unspent as of Request Date						
		AMOUNT	DATE	YES	NO	Amount	Date
1							
2							
3							
4							
5							
6							
7							
8							
TOTAL \$							

REASON FOR REQUEST

This is to appropriate the funds awarded by an Indiana Department of Corrections grant for Juvenile Community Corrections.

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN _____ MAJOR CLASSIFICATION

DATE 7/14/2016 DEPARTMENT PTABOA 1000/146

 NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	300.00		42030	copy supplies		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		300.00				

TRANSFER TO

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1	300.00		43830	ed conf cost		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		300.00				

REASON FOR TRANSFER

_____ cover the cost for 2 board members to attend session at the summer conference.

 Signature of Department Head

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN _____ MAJOR CLASSIFICATION

DATE 7/14/2016 DEPARTMENT PTABOA 1000/146

 NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	100.00		42030	copy supplies		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		100.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	100.00		43830	ed conf cost		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		100.00				

REASON FOR TRANSFER

_____ cover the cost for 1 board member to attend session at the summer conference.

 Signature of Department Head

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN _____ MAJOR CLASSIFICATION

DATE **25-Jul-16** DEPARTMENT Elkhart Superior Court 1 **1000-162**
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
\$2,500.00	\$2,000.00	0	43020	Medical Services		\$500.00
2						
3						
4						
TOTAL \$		2,000.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
\$5,000.00	\$300.00	\$2,290.00	41220	Office & Clerical \$3000 transferred to 41240 w/ request 2/29/16		\$2,300.00
\$7,000.00	\$1,700.00	\$9,421.80	41165	Excess Hours \$2000 in from 41120 w/ request 6/10/16		\$10,700.00
3						
4						
TOTAL \$		2,000.00				

REASON FOR TRANSFER Request being made to cover budget shortfalls in the accounts.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN MAJOR CLASSIFICATION**

DATE 8/3/2016 DEPARTMENT COMMUNITY CORRECTIONS 1130.0981
NAME _____ FUND/DEPT NO. _____

TRANSFER FROM

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	\$ 8,000.00	\$ 554.00	\$ 7,445.96	42090	Office Supplies	
2	\$ 11,000.00	\$ 916.00	\$ 10,083.98	42150	Uniforms	
3	\$ 6,000.00	\$ 7.00	\$ 5,992.67	42195	Oth. Opr. Supplies	
4	\$ 1,000.00	\$ 921.00	\$ 78.41	42320	Training Supplies	
5						
6						
7						
8						
TOTAL \$		\$ 2,398.00				

TRANSFER TO

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1	\$ 175,000.00	\$ 2,398.00	\$ 195,224.67	41120	Case Managers	
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$ 2,398.00				

REASON FOR TRANSFER Account 41120 over budget. Transfer funds to correct.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN MAJOR CLASSIFICATION**

DATE 8/3/2016 DEPARTMENT COMMUNITY CORRECTIONS 1130.0981
NAME _____ FUND/DEPT NO. _____

TRANSFER FROM

(1#)	(#2)	(#6)				
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1 \$ 1,476.00	\$ 174.00	\$ 1,301.45	43020	Medical Services		
2 \$ 12,966.00	\$ 1,853.00	\$ 11,112.46	43110	Travel & Training		
3 \$ 1,000.00	\$ 283.00	\$ 716.95	43120	Postage		
4 \$ 960.00	\$ 40.00	\$ 919.60	43130	Mileage		
5 \$ 13,523.00	\$ 642.00	\$ 12,880.13	43140	Telephones		
6 \$ 500.00	\$ 444.00	\$ 56.00	43150	Printing		
7 \$ 100.00	\$ 10.00	\$ 90.00	43330	Fees & Permits		
8 \$ 800.00	\$ 110.00	\$ 690.00	43800	Dues & Subscriptions		
TOTAL \$	\$ 3,556.00					

TRANSFER TO

(1#)	(#2)	(#6)				
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1 \$ 175,000.00	\$ 3,556.00	\$ 195,224.67	41120	Case Managers		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$ 3,556.00					

REASON FOR TRANSFER Account 41120 over budget. Transfer funds to correct.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
BETWEEN MAJOR CLASSIFICATION**

FUNDS

DATE 8/2/2016

DEPARTMENT

Health -Administration
NAME

1159-340
FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	\$42,586	5,391	9,245.62	43140	Telephone	(\$1,585.00) \$ 35,610.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$5,391.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	\$0	4,650.00	556.53	44535	Data hardware	\$4,650.00
2	\$0	\$741.00	0.00	44545	Data software	351.00 \$1,092.00
3						
4						
5						
6						
7						
8						
TOTAL \$		\$5,391.00				

REASON FOR TRANSFER to purchase a new server for the Lincoln center and two computers with MS office pro.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUND WITHIN SAME MAJOR CLASSIFICATION**

7/12/2016

DEPARTMENT

Prosecuting Attorney
NAME

1000/108
FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)						(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)	
\$3,700.00	\$70.00	\$530.00	43810	Transcripts		\$3,630.00	
\$14,000.00	\$658.00	\$7,890.00	43570	Cleaning		\$13,342.00	
						\$0.00	
5							
6							
7							
8							
TOTAL \$	\$728.00						

TRANSFER TO

(1#)	(2)						(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)	
\$7,300.00	\$70.00	\$7,370.00	43830	Training		\$7,370.00	
\$10,000.00	\$658.00	\$10,658.00	43650	Rent Copy machine		\$10,658.00	
						\$0.00	
4							
5							
6							
7							
8							
TOTAL \$	\$728.00						

REASON FOR TRANSFER DPA training and copier lease

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
WITHIN SAME MAJOR CLASSIFICATION

2016

FUNDS

DATE Jul 11, 2016

DEPARTMENT

Elkhart
 NAME

1000/145
 FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)	(3)	(4)	(5)	(6)	(7)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACT. *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	\$136.00		43640	Rent Data Proc Equip		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$136.00				

TRANSFER TO

(1#)	(2)	(3)	(4)	(5)	(6)	(7)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACT. *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	\$136.00		43550	Repairs/Office/Other Equip		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$136.00				

REASON FOR TRANSFER to pay for 4 paper cutters to be sharpened and balance accounts

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS **WITHIN SAME**

DATE 7/14/2016 DEPARTMENT IV-D Program 1000/158
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)	(#6)				
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
\$ 650.00	\$650.00	\$ -	43550	Office Equip/Repair	\$ -	\$ -
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$650.00					

TRANSFER TO

(1#)	(#2)	(#6)				
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
\$ 3,000.00	\$650.00	\$ 3,997.16	43110	Sustenance	\$ 1,250.00	\$4,900.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$650.00					

REASON FOR TRANSFER To cover lodging expenses for Big 6 Best Practices Workshop 8/11-8/12/16

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS **WITHIN SAME**

DATE 7/19/2016 DEPARTMENT IV-D Program 1000/158
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
\$ 180,000.00	\$1,500.00	\$ 170,000.00	43600	Rent Real Property	\$ 6,400.00	\$ 172,100.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$1,500.00					

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
\$ 10,000.00	\$1,500.00	\$ 11,871.23	43090	Othr Professional Svc	\$ 2,000.00	\$13,500.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$1,500.00					

REASON FOR TRANSFER To cover professional services incurred.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

DATE 7/25/2016 DEPARTMENT Juvenile Court 1000-161
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
500	\$300.00	\$0.00	43810	Transcript	n/a	200.00
TOTAL \$	\$300.00					

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
\$250	\$300.00	\$363.20	43130	Travel Expense	n/a	\$550.00
TOTAL \$	\$300.00					

REASON FOR TRANSFER All transfer requests are to balance the budget so that there are no accounts in the red or over budget. \$€

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

7/13/2016

DEPARTMENT

Sup Ct 4
NAME

1000/165
FUND/DEPT NO.

TRANSFER FROM

(1#) ORIGINAL BUDGET	(2) AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	(6) PREVIOUS ACTI *T/A & DATE	REVISIED BUDGET (Col #1 Less #2, (+ or -) #6)
\$3,575	\$300.00	\$348.03	42090	Other Office Supplies	\$0.00	3,275.00
4						
5						
6						
7						
8						
TOTAL \$		\$300.00				

TRANSFER TO

(1#) ORIGINAL BUDGET	(2) AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	(6) PREVIOUS ACTI *T/A & DATE	REVISIED BUDGET (Col #1Plus #2, (+ or -) #6)
\$0	\$300.00	\$0.00	42380	Capital Supplies	\$0.00	\$300.00
3						
4						
5						
6						
7						
8						
TOTAL \$		\$300.00				

REASON FOR TRANSFER

To cover cost of a dehumidifier

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS

WITHIN SAME

MAJOR CLASSIFICATION

DATE 7/25/16

DEPARTMENT

Superior Ct. 5
NAME

1000/166
FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)						(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)	
1 \$ 75,106.00	\$547.00	\$42,850.00	41140	Office & Clerical			
2 \$ 26,433.00	\$400.00	\$16,088.00	41135	Para Professional			
3 \$1,000.00	\$500.00	\$149.62	41165	Excess Hours			
4 \$3,000.00	\$325.00	\$1,805.00	41240	Part-Time SP & Other Services			
5							
6							
7							
8							
TOTAL	\$1,772.00						

TRANSFER TO

(1#)	(2)						(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)	
1 \$4,000.00	\$1,772.00	\$3,739.50	41220	Part Time Office			
2							
3							
4							
5							
6							
7							
8							
TOTAL \$	\$1,772.00						

REASON FOR TRANSFER

Additional money needed

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUND WITHIN SAME MAJOR CLASSIFICATION**

FUNDS

DATE 8/1/2016 DEPARTMENT Court Services NAME _____ FUND/DEPT NO. 1000-168

TRANSFER FROM

(1#)	(2)	(6)			(6)	(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1 \$ 500	\$300.00	\$85.00	43040	Laboratory Services	NA	\$115.00
2 \$						
3 \$						
4 \$						
5 \$						
6 \$						
7						
8						
TOTAL \$		\$300.00				

TRANSFER TO

(1#)	(2)	(6)			(6)	(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1 \$ 500	\$300.00	\$573.00	43090	Other Prof. Services	NA	\$800.00
2 \$						
3 \$						
4 \$						
5						
6						
7						
8						
TOTAL \$		\$300.00				

REASON FOR TRANSFER Transfer needed to pay for destruction of old ECADAP files that need to be destroyed.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUND WITHIN SAME MAJOR CLASSIFICATION**

FUNDS

DATE 8/1/2016 DEPARTMENT Court Services
NAME _____

TRANSFER FROM

(1#)	(#2)	(#6)			
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE
1 \$ 1,535,610	\$10,000.00	\$857,609.00	41120	Professional	T-\$10,000 Various
2 \$ 4,500	\$500.00	\$446.00	42195	Other Oper. Supplies	T-\$500 7/2016
3 \$ 1,000	\$40.00	\$1,915.00	43830	Educ & Conf Costs	T+\$1,206 Various
4 \$					
5 \$					
6 \$					
7					
8					
TOTAL \$	\$10,540.00				

TRANSFER TO

(1#)	(#2)	(#6)			
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE
1 \$ 0	\$10,000.00	\$10,988.00	41165	Excess Hours	T+\$10,000 Various
2 \$ 500	\$500.00	\$1,054.00	42170	Household	T+\$500 5/2016
3 \$ 460	\$40.00	\$94.00	43835	Training Prog	T-\$406 Various
4 \$					
5					
6					
7					
8					
TOTAL \$	\$10,540.00				

REASON FOR TRANSFER Full time JDC staff have needed to work over the scheduled hours in a p
meet the the workload at the JDC, due to part time staff unavailable to work some shifts ar
being 2 full time staff short. Other transfers to balance accounts.

1000-168

FUND/DEPT NO.

REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
\$1,515,610.00
\$3,500.00
\$2,166.00

REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
\$20,000.00
\$1,500.00
\$0.00

Day period to _____
id _____

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION

DATE 7/11/2016 DEPARTMENT COMMUNITY CORRECTIONS 1130.0981
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)	(#6)				
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	\$ 1,500.00	\$ 540.00	\$ 919.60	43130	Mileage	
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$ 540.00				

TRANSFER TO

(1#)	(#2)	(#6)				
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1	\$ 44,660.00	\$ 540.00	\$ 24,255.70	43630	Equipment Leasing	10/14/2015 \$ 7,069.00
2					4/11/2016	\$ 13,875.00
3						\$ 23,716.00
4						
5						
6						
7						
8						
TOTAL \$		\$ 540.00				

REASON FOR TRANSFER Transfer funds to cover overage in 43630.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

DATE 8/3/2016 DEPARTMENT COMMUNITY CORRECTIONS 1130.0981
NAME _____ FUND/DEPT NO. _____

TRANSFER FROM

(1#)	(#2)	(#6)				
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1 \$ 99,077.00	\$ 438.00	\$ 98,638.22	41115	Directors		
2 \$ 39,879.00	\$ 158.00	\$ 39,720.96	41125	EM Coordinator		
3 \$ 28,144.00	\$ 105.00	\$ 28,038.03	41135	Admin Assistant		
4 \$ 2,000.00	\$ 687.00	\$ 1,312.56	41165	Excess Hours		
5 \$ 24,000.00	\$ 647.00	\$ 23,352.77	41300	FICA		
6 \$ 6,000.00	\$ 538.00	\$ 5,461.85	41305	Medicare		
7 \$ 42,000.00	\$ 141.00	\$ 43,892.61	41400	PERF		
8						
TOTAL \$	\$ 2,714.00					

TRANSFER TO

(1#)	(#2)	(#6)				
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1 \$ 175,000.00	\$ 2,714.00	\$ 195,224.67	41120	Case Managers		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$ 2,714.00					

REASON FOR TRANSFER Account 41120 over budget. Transfer funds to correct.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS

WITHIN SAME

IT
NAME

1138/141
FUND/DEPT NO.

DATE 8-1-2016

DEPARTMENT

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1. 4,000	\$2,000	\$0	43830	Ed & Conf Costs		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$2,000					

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1. 2,200	\$2,000	\$2,248	43130	Mileage		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$2,000					

REASON FOR TRANSFER

Need more funds in proper account

1197-980

FUND/DEPT NO.

REVISED BUDGET

(Col #1 Less #2,

(+ or -) #6)

\$2,000.00

REVISED BUDGET

(Col #1 Plus #2,

(+ or -) #6)

\$6,000.00

you!

J. Brown

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

DATE 7/26/2016 DEPARTMENT Program Income 8127-614
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)		
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)	
1	500	200.00	0.00	43500	Building Repairs	\$0.00	300
2							
3							
4							
5							
6							
7							
8							
TOTAL \$		\$200.00					

TRANSFER TO

(1#)	(#2)				(#6)		
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)	
1	1,500	200.00	\$1,549.08	43550	Office & Other equipm	\$0.00	1,700
2							
3							
4							
5							
6							
7							
8							
TOTAL \$		\$200.00					

Transfer is to cover overage in repairs needed

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION

DATE July 27, 2016

DEPARTMENT _____

ITPC
 NAME _____

9104-981
 FUND/DEPT NO. _____

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	17,297	15,795.00	0.00	41120	Part time Professional	(1,502.00) 0.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$15,795.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	0	15,795.00	0.00	41140	Office and Clerical	15,795.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$15,795.00				

REASON FOR TRANSFER: Moving funds to correct account.

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION

DATE July 27, 2016

DEPARTMENT _____

ITPC
 NAME _____

9104-981
 FUND/DEPT NO. _____

TRANSFER FROM

(1#)	(2)	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	17,297	1,502.00	0.00	41120 Part time Professional		0.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$1,502.00				

TRANSFER TO

(1#)	(2)	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	0	1,502.00	0.00	41140 Office and Clerical	15,795.00	17,297.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$1,502.00				

REASON FOR TRANSFER: Moving funds to correct account.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

DATE August 02, 2016

DEPARTMENT _____

ITPC
NAME _____

9104-981
FUND/DEPT NO. _____

TRANSFER FROM

(1#)	(2)	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	0	17,297.00	0.00	41140 Office and Clerical	17,297.00	0.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$17,297.00				

TRANSFER TO

(1#)	(2)	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	45,500	17,297.00	0.00	41120 Professional		62,797.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$17,297.00				

REASON FOR TRANSFER: Moving funds to correct account.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

DATE 8/2/2016 DEPARTMENT Digital Dental X-Ray Equipment FUND/DEPT NO. 9108-980
NAME

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	21,465	1,400.00	12,850.47	44510	Other Equipment	(\$4,986.00) 15,079
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$1,400.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	0	1,400.00	1,354.60	44540	Software	\$0.00 1,400
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$1,400.00				

Transfer is to cover the cost of software.