

ELKHART COUNTY COUNCIL AGENDA

Saturday, December 10, 2016

8:00 a.m., Room 104

1. CALL TO ORDER

2. APPROVAL OF MINUTES – Approval of minutes for November 12, 2016.

3. COMMITTEE REPORTS:
Commissioners -
Council -
Sheriff -
Auditor –

4. EDC MATTERS:

5. HUMAN RESOURCE MATTERS:

***Approval of 2017 Salary Ordinance Amendment.

6. ADDITIONAL APPROPRIATIONS:

A. SOLID WASTE DISPOSAL FEES (#1194)

1. Commissioners (338)

Capital Outlays

1,000,000.00

TOTAL ALL APPROPRIATIONS WITH REDUCTIONS

\$ 1,000,000.00

7. TRANSFER REQUESTS REQUIRING COUNCIL ACTION:

A. GENERAL FUND (#1000)

1. Treasurer (103)

From	41100	Elected Official	2,200.00
	43050	Data Processing Services	7,500.00
	43120	Postage	2,300.00
	42010	Printed Forms	3,000.00
	43630	Rent Office Equipment	1,000.00
To	41105	Deputies	14,000.00
	41115	Supervisors Other Admin	2,000.00

2. Coroner (107)

From	43150	Photos	800.00
	42050	Photo Supply	300.00
	42030	Copy Machine Supply	350.00
To	44510	Asset Purchase	1,100.00
	42010	Printed Forms	350.00

3. Assessor (109)

From	42010	Printed Forms	2,000.00
	42030	Copy Machine Supply	2,650.00
	42130	Tires	100.00
	42195	Other Operating Supplies	500.00
To	43090	Other Professional Services	5,250.00

4. Emergency Management (137)

From	43130	Mileage	505.00
To	42210	Repair Parts	505.00

5. Superior Court No. 1 (162)

From	43090	Other Professional Services	1,060.00
	43110	Sustenance	700.00
	43130	Travel Expense	300.00
	43200	Print Non Office Supplies	120.00
	43800	Dues National and State	70.00
	43810	Transcripts	200.00
	43825	Change of Venue	100.00
To	41510	Attorneys	1,550.00
	41530	Petit Jurors	100.00
	42060	Law Books	900.00

5. Superior Court No. 6 (170)

From	43050	Data Processing Services	500.00
	41510	Pauper Attorney	500.00
B. EMERGENCY TELEPHONE SYSTEM (#1153)			
1. Emergency Communication (323)			
From	43140	Telephone	53,000.00
To	41125	Technicians	53,000.00
C. HEALTH (#1159)			
1. County Health Operating (340)			
From	42180	Medical Supplies	1,888.00
To	44520	Office Equipment	1,888.00
D. LOIT PUBLIC SAFETY (#1170)			
1. Sheriff (980)			
From	43540	Vehicle Repairs	3,630.00
	44510	Other Equipment	360.00
To	44500	Motor Vehicles	3,990.00
E. CUMULATIVE REASSESSMENT (#1188)			
1. Assessor (980)			
From	42010	Printed Forms	2,000.00
	42030	Copy Machine Supply	1,000.00
	42110	Gas and Diesel	4,250.00
To	43090	Professional Services	7,250.00
F. STATEWIDE 911 (#1222)			
1. PSCC (980)			
From	44505	Radio Equipment	28,000.00
To	41125	Technicians	28,000.00
G. MATERNAL & CHILD HEALTH GRANT (#8127)			
1. Program Income (614)			
From	44515	Office Furniture	176.00
	44510	Other Equipment	7,000.00
To	41120	Professional	277.00
	41140	Office and Clerical	589.00
	41310	Group Insurance	3,778.00
	41330	Wellness	85.00
	41400	PERF	2,447.00

8. TRANSFER REQUESTS NOT REQUIRING COUNCIL ACTION:
(Available in the Auditor's office)

9. OTHER BUSINESS:

- (a) Approval of the 2017 Elkhart County Drug-Free Partnership Recommendations for Drug-Free Community Funds.
- (b) Approval of the reappointment of Jerry Weaver and Mike Settles to the Elkhart County Property Tax Assessment Board of Appeals. One (1) year term, expires 12/31/2017.
- (c) Approval of the reappointment of David Foutz, Mike Huber and Jim Skillen to the Redevelopment Commission. One (1) year term, expires 12/31/2017.
- (d) Approval of the reappointment of Karen Mackowiak to the County Park & Recreation Board. Four (4) year term, expires 12/31/2020.
- (e) Approval of the reappointment of Denny Lyon to the Board of Zoning Appeals. Four (4) year term, expires 12/31/2020.

10. AUDIENCE ITEMS: Members of the public who wish to speak will be provided that opportunity. Persons should sign in. Presentation will be limited to three (3) minutes.

11. ADJOURN

**ELKHART COUNTY
ADDITIONAL APPROPRIATION REQUEST**

DATE 11-15-2016

DEPARTMENT

Commissioners
NAME

1194/338
NUMBER

	AMOUNT REQUESTED	PROJ. NO.	ACCOUNT/PROJECT NAME	ACCT. NO.	FUND NAME	FUND NO	
1	1,000,000		Transfer to 1000/38100	45100	Solid Waste Disposal Fees	1194	
2							
3							
4							
5							
6							
7							
8							
TOTAL	1,000,000						
			If Prior Add'l Appropriation Was Approved This Year	Can Transfers Be Effected		APPROVED BY COUNCIL	
	ORIGINAL AMOUNT						
	Approp.	as of Date		YES	NO	Amount	Date

REASON FOR REQUEST _____ Funds used to supplement the county general fund _____

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
BETWEEN MAJOR CLASSIFICATION**

FUNDS

DATE 11/14/2016 DEPARTMENT TREASURER'S OFFICE 1000-103
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
	\$2,200.00		41100	Elected Official	N/A	
2	\$7,500.00		43050	Data Processing		
3	\$2,300.00		43120	Postage		
4	\$3,000.00		42010	Printed Forms		
5	\$1,000.00		43630	Rent Office Equipment		
6						
7						
8						
TOTAL \$	\$16,000.00					

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
	\$14,000.00		41105	Deputies		
2	\$2,000.00		41115	Supervisor		
3						
4						
5						
6						
7						
8						
TOTAL \$	\$16,000.00					

REASON FOR TRANSFER

Larry Ernest

Signature of Department Head

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
BETWEEN MAJOR CLASSIFICATION**

FUNDS

DATE 11/17/16

DEPARTMENT

Coroner
NAME

1000/107
FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	\$800.00		43150	Photos		
2	\$300.00		42050	Photo Supply		
3	\$350.00		42030	Copy Mach Supp		
4						
5						
6						
7						
8						
TOTAL \$	\$1,450.00					

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1	\$800.00		44510	Asset Purchase		
2	\$300.00		44510	Asset Purchase		
3	\$350.00		42010	Printed Form		
4						
5						
6						
7						
8						
TOTAL \$	\$1,450.00					

REASON FOR TRANSFER

Signature of Department Head

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN _____ MAJOR CLASSIFICATION

DATE 29-Nov-16 DEPARTMENT county assessor 1000/109
NAME _____ FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	\$2,000.00		42010	PRINTED FORMS		
2	\$2,650.00		42030	COPY MACHINE SUPPLIES		
3	\$100.00		42130	tires		
4	\$500.00		42195	other operating supplies		
5						
6						
7						
8						
TOTAL \$		5,250.00				

TRANSFER TO

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1	\$5,250.00		43090	other professional services		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		5,250.00				

REASON FOR TRANSFER

cover cost of Apex converting sketches

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN _____ MAJOR CLASSIFICATION

DATE November 8, 2016 DEPARTMENT Emergency Management Agency 1000-137
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1000	505.00		43130	mileage		
TOTAL \$		505.00				

TRANSFER TO

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
0	505.00		42210	Repair parts		
TOTAL \$		505.00				

REASON FOR TRANSFER _____
Transferring funds to cover the purchase of a roof and windshield to one of the John Deere gators.
(This will eliminate an ongoing electrical problem)

Thank you
Jennifer, Director

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN MAJOR CLASSIFICATION

DATE **29-Nov-16** DEPARTMENT **Elkhart Superior Court 1** **1000-162**
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
\$7,500.00	\$1,060.00	\$5,064.00	43090	Other Professional Services		\$6,440.00
\$750.00	\$700.00	\$22.82	43110	Sustenance		\$50.00
\$500.00	\$300.00	\$197.60	43130	Travel Expense		\$200.00
\$150.00	\$120.00	\$29.99	43200	Print/NonOffice Supplies		\$30.00
\$820.00	\$70.00	\$350.00	43800	Dues Natl & State	7/5/2016	\$0.00
\$200.00	\$200.00	\$0.00	43810	transcripts		\$0.00
\$100.00	\$100.00	\$0.00	43825	Change of Venue		\$0.00

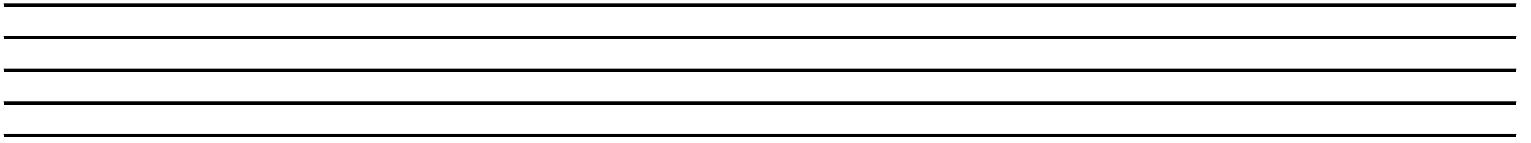
TOTAL \$ **2,550.00**

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
\$10,000.00	\$1,550.00	\$14,814.00	41510	Attorneys	8/24/16, 9/10/16, and 11/1/16	\$14,825.00
\$20,000.00	\$100.00	\$27,572.00	41530	Petit Jurors	7/25/2016	\$27,600.00
\$9,000.00	\$900.00	\$16,575.00	42060	Law Books	7/25/16	\$16,575.00

TOTAL \$ **\$2,550.00**

REASON FOR TRANSFER Request being made to cover budget shortfalls in the accounts.



ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN _____ MAJOR CLASSIFICATION

DATE 11/9/2016 DEPARTMENT Superior Court 6 NAME 1000/170 FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
\$500	500.00	0	43050	Data Processing Service	0	0
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		500.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
\$7,000	500.00	5,932.72	41510	Pauper Attorney	\$0	\$7,500
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		500.00				

REASON FOR TRANSFER To cover additional bills for the year.

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN _____ MAJOR CLASSIFICATION

DATE 11/28/2016 DEPARTMENT PSCC 1153-323
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
320,000	53,000.00	264,000	43140	Telephone		267,000
5						
6						
7						
8						
TOTAL \$		53,000.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
383,867	53,000.00	403,761.00	41125	Technicians		436,867
4						
5						
6						
7						
8						
TOTAL \$		53,000.00				

REASON FOR TRANSFER Cover additional expenses for Payroll for raises given in 2015 after the 2016 Budget was processed.

Egbert Dijkstra
Signature of Department Head

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN MAJOR CLASSIFICATION

DATE 11/29/2016 DEPARTMENT Health - CHN FUND/DEPT NO. 1159-340
NAME

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	36,150	1,888.00	9,056.66	42180	Medical Supplies	-3000 31,262.00
2						
3						
4						
5						
6						
7						
8						
9						
TOTAL \$		1,888.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	0	1,888.00	0.00	44520	Office Equipment	\$1,888.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		1,888.00				

REASON FOR TRANSFER Purchase of new exam table for STI exam room.

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN _____ MAJOR CLASSIFICATION

DATE 11.21.16 DEPARTMENT SHERIFF 1170/980
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	3,630.00		43540	VEHICLE REPAIRS		
2	360.00		44510	OTHER EQUIPMENT		
3						
4						
5						
6						
7						
8						
TOTAL \$		3,990.00				

TRANSFER TO

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1	3,990.00		44500	MOTOR VEHICLES		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		3,990.00				

REASON FOR TRANSFER To balance the account.

TO BE HEARD DECEMBER 12, 2015

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN _____ MAJOR CLASSIFICATION

DATE 29-Nov-16 DEPARTMENT cum reassessment NAME 1188/980 FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	\$2,000.00		42010	printed forms		
2	\$1,000.00		42030	copy machine supplies		
3	\$4,250.00		42110	gas & diesel		
4						
5						
6						
7						
8						
TOTAL \$		7,250.00				

TRANSFER TO

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1	\$7,250.00		43090	professional services		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		7,250.00				

REASON FOR TRANSFER

cover the cost of apex conversion of sketches

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN _____ MAJOR CLASSIFICATION

DATE 11/28/2016 DEPARTMENT PSCC 1222-980
 NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
38,000	28,000.00	0	44505	Radio Equipment		10,000
5						
6						
7						
8						
TOTAL \$		28,000.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
250,268	28,000.00	255,907.00	41125	Technicians		278,268
4						
5						
6						
7						
8						
TOTAL \$		28,000.00				

REASON FOR TRANSFER Cover additional expenses for Payroll for raises given in 2015 after the 2016 Budget was processed.

Egbert Dijkstra
 Signature of Department Head

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS BETWEEN MAJOR CLASSIFICATION

DATE 11/17/2016 DEPARTMENT Program Income 8127-614
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)	(3)	(4)	(5)	(6)	(7)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	750	176.00	0.00	44515	Office Furniture	0 574.00
2	10500	7,000.00	3,452.75	44510	Other Equipment	0.00 3,500.00
3						
4						
5						
6						
7						
8						
9						
TOTAL \$		7,176.00				

TRANSFER TO

(1#)	(2)	(3)	(4)	(5)	(6)	(7)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	80,685	277.00	71,651.49	41120	Professional	0 \$80,962.00
2	3,007	589.00	2,921.10	41140	Office & Clerical	0 \$3,596.00
3	34,500	3,778.00	33,551.74	41310	Group Insurance	0 \$37,278.00
4	3,250	85.00	4,788.32	41330	Wellness	1540 \$4,875.00
5	19500	2,447.00	18,721.05	41400	PERF	-240 \$22,187.00
6						
7						
8						
TOTAL \$		7,176.00				

REASON FOR TRANSFER _____

Transfer is to cover personnel and fringe expenses through the end of the year.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS

WITHIN SAME

MAJOR CLASSIFICATION

DATE

11/30/2016 DEPARTMENT

Clerk - General
NAME

1000-101
FUND/DEPT NO.

TRANSFER FROM

(1#)	(2#)				(6#)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	\$200.00		41140	FT Off / Clerical		
2	\$6,000.00		41135	Paraprofessional		
3	\$2,400.00		41135	Paraprofessional		
4	\$500.00		41135	Paraprofessional		
5						
6						
7						
8						
TOTAL \$	\$9,100.00					

TRANSFER TO

(1#)	(2#)				(6#)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1	\$200.00		41105	Deputies		
2	\$6,000.00		41115	Supervisors		
3	\$2,400.00		41165	Excess Hours		
4	\$500.00		41220	PT Off / Clerical		
5						
6						
7						
8						
TOTAL \$	\$9,100.00					

REASON FOR TRANSFER

Transfer with necessary to cover payroll obligation for Chief Deputy, Supervisors, Excess Hours and PT Office Clerical.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS

WITHIN SAME

MAJOR CLASSIFICATION

DATE 12/2/2016 DEPARTMENT

Recorder
NAME

1000-104
FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	\$3,000.00	\$0.00	41165	Excess Hours		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$3,000.00					

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1	\$3,000.00		41105	Deputy		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$3,000.00					

REASON FOR TRANSFER

Due to Kaala McKee raise need to have additional funds to pay her.

Signature of Department Head

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

11/16/2016

DEPARTMENT

Prosecuting Attorney
NAME

1000/108
FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)					(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
\$13,000.00	\$800.00	\$8,396.00	43140	Telephone		\$12,200.00
5						
6						
7						
8						
TOTAL \$	\$800.00					

TRANSFER TO

(1#)	(2)					(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
\$29,000.00	\$800.00	\$29,397.00	43090	Professional services		\$29,800.00
4						
5						
6						
7						
8						
TOTAL \$	\$800.00					

REASON FOR TRANSFER To cover professional services

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

11/28/2016

DEPARTMENT

Prosecuting Attorney
NAME

1000/108
FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)						(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)	
\$9,244.00	\$1,406.00	\$7,674.00	42110	Fuel		\$7,838.00	
\$13,000.00	\$1,500.00	\$9,367.00	43140	Telephone		\$11,500.00	
5							
6							
7							
8							
TOTAL \$	\$2,906.00						

TRANSFER TO

(1#)	(2)						(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)	
\$12,756.00	\$1,406.00	\$14,162.00	42060	Law Books		\$14,162.00	
\$10,478.00	\$1,000.00	\$10,690.00	43110	sustenance		\$11,478.00	
\$7,022.00	\$500.00	\$7,045.00	43130	Mileage		\$7,522.00	
4							
5							
6							
7							
8							
TOTAL \$	\$2,906.00						

REASON FOR TRANSFER

To cover law books, mileage and travel

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

DATE 11/17/2016 DEPARTMENT county assessor 1000/109
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)					(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	\$205.00		43120	postage		
2	\$2,200.00		43110	sustenance		
3	\$3,423.00		43090	other professional services		
4						
5						
6						
7						
8						
TOTAL \$	\$5,828.00					

TRANSFER TO

(1#)	(2)					(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1	\$5,828.00		43010	legal services		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$5,828.00					

REASON FOR TRANSFER

cover the legal fees for State appeals

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION

DATE 11/28/2016

DEPARTMENT

Concord Township Assessor
NAME

1000-114
FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1 \$3600.00	\$295.00	\$2,359.82	43510	Maintenance/Service Contracts		3,305.00
2 \$900.00	\$100.00	\$800.00	43120	Postage		800.00
3 \$150.00	\$150.00	\$0.00	43140	Telephone		0.00
4						
5						
6						
7						
8						
TOTAL \$	\$545.00					

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1 \$0	\$545.00	\$0.00	43090	Other professional services		\$545.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$545.00					

REASON FOR TRANSFER

Installation, connection & delivery fees for new copier contract with Advanced Imaging Solutions.

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION

DATE 11/30/16

Code Enforcement

 NAME

1000 / 131

 FUND/DEPT NO.

TRANSFER FROM

(1#)	ORIGINAL BUDGET	(2) AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	(6) PREVIOUS ACT *T/A & DATE	REVISIED BUDGET (Col #1 Less #2, (+ or -) #6)
1	15,000.00	\$ 1,134.00	\$ -	41205	Technicians Pt Time	\$ (6,500.00)	\$ 7,366.00
2							
3							
4							
5							
6							
7							
8							
TOTAL		\$ 1,134.00					

TRANSFER TO

(1#)	ORIGINAL BUDGET	(2) AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	(6) PREVIOUS ACT *T/A & DATE	REVISIED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	0.00	\$ 1,134.00	\$ 1,133.67	41320	Unemploymnt Contri		\$ 1,134.00
2							
3							
4							
5							
6							
7							
8							
TOTAL		\$ 1,134.00					

REASON FOR TRANSFER

To cover unemployment benefits paid to Kevin Stoll.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS

WITHIN SAME

MAJOR CLASSIFICATION

DATE November 30, 2016

DEPARTMENT

Emergency Management
NAME

1000/137
FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
0	\$214.00	\$0.00	42380	capital		
TOTAL \$	\$214.00					

TRANSFER TO

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
500	\$214.00	\$366.00	42195	Other Operating Supplies		
TOTAL \$	\$214.00					

REASON FOR TRANSFER

Transfer within to cover video docking station, pen, keyboard, case cover, and display adaptor for office.

Thank you, Director Tobey

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

DATE 11/14/2016 DEPARTMENT Soil & Water
NAME _____


TRANSFER FROM

(1#)	(#2)				(#6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE
\$500.00	\$40.00	\$257.52	42030	Copy Machine Supplies	10/24 (\$200)
\$700.00	\$75.00	\$204.57	42110	Gas	10/24 (\$400)
3					
4					
5					
6					
7					
8					
TOTAL \$	\$115.00				

TRANSFER TO

(1#)	(#2)				(#6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE
\$1,150.00	\$115.00	\$1,669.60	42090	Other Office Supplies	10/24 \$950
\$2.00					
\$3.00					
\$4.00					
\$5.00					
\$6.00					
\$7.00					
\$8.00					
TOTAL \$	\$115.00				

REASON FOR TRANSFER We need to transfer funds so we can order office supplies for the office



1000-144

FUND/DEPT NO.

REVISED BUDGET

(Col #1 Less #2,

(+ or -) #6)

\$260.00

\$225.00

REVISED BUDGET

(Col #1 Plus #2,

(+ or -) #6)

\$2,215.00

, thank you!

[Handwritten Signature]

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS **WITHIN SAME**

DATE 11/16/2016 DEPARTMENT IV-D Program 1000/158
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
\$ 12,000.00	\$ 900.00	\$ 4,584.35	42090	Office Supplies	\$ 5,700.00	\$ 5,400.00
TOTAL \$	\$ 900.00					

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
\$ 2,000.00	\$ 900.00	\$ 4,355.02	42110	Fuel	\$ 2,000.00	\$ 4,900.00
0	\$ -	\$ -			\$ -	\$ -
3						
4						
5						
6						
7						
8						
TOTAL \$	\$ 900.00					

REASON FOR TRANSFER to cover fuel expenses through year end.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS

WITHIN SAME

MAJOR CLASSIFICATION

DATE November 21, 2016

DEPARTMENT

Elkhart Circuit Court
NAME

1000/160
FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1 4,000	\$575.00	-0-	43815	Lodging & Meals/Jurors		3,425.00
2 50,000	\$2,000.00	\$18,000.00	41530	Petit Jurors		48,000.00
3 8,000	\$500.00	\$906.00	42060	Law Books		7,500.00
4						
5						
6						
7						
8						
TOTAL \$	\$3,075.00					

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1 -0-	\$575.00	\$553.01	43090	Other Profess Svcs		\$575.00
2 20,000.00	\$2,000.00	\$19,064.00	41165	Excess Hours		\$22,000.00
3 3,200	\$500.00	\$3,211.00	42090	Other Office Supplies		\$3,700.00
4						
5						
6						
7						
8						
TOTAL \$	\$3,075.00					

REASON FOR TRANSFER

To have adequate funds to pay Lake Michigan Mailers claim

To have adequate funds to pay excess hours for the remainder of 2016 calendar year

ELKHART COUNTY
AMENDED FUNDS REQUEST FOR TRANSFER OF APPROPRIATED
WITHIN SAME MAJOR CLASSIFICATION

DATE November 28, 2016

DEPARTMENT

Elkhart Circuit Court
NAME

1000/160
FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	8,000	\$500.00	42060	Law Books		6,500.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$500.00				

TRANSFER TO

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1	-0-	\$500.00	42160	Clothing		\$500.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$500.00				

REASON FOR TRANSFER

To have adequate funds for purchase of judicial robe for Michael A. Christofeno

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS

WITHIN SAME

MAJOR CLASSIFICATION

11/23/2016

DEPARTMENT

Superior Court II
NAME

1000-163
FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
	\$200.00		42090	Other office		
3						
4						
5						
6						
7						
8						
TOTAL \$	\$200.00					

TRANSFER TO

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
	\$200.00		42060	Law Books		
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$200.00					

REASON FOR TRANSFER

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

11/16/2016

DEPARTMENT

Sup Ct 4
NAME

1000/165
FUND/DEPT NO.

TRANSFER FROM

(1#) ORIGINAL BUDGET	(2) AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	(6) PREVIOUS ACTI *T/A & DATE	REVISIED BUDGET (Col #1 Less #2, (+ or -) #6)
\$500	\$30.00	\$115.20	43130	travel expense	\$0.00	470.00
4						
5						
6						
7						
8						
TOTAL \$		\$30.00				

TRANSFER TO

(1#) ORIGINAL BUDGET	(2) AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	(6) PREVIOUS ACTI *T/A & DATE	REVISIED BUDGET (Col #1Plus #2, (+ or -) #6)
\$216	\$30.00	\$0.00	43090	Other Proff Services	\$0.00	\$246.00
3						
4						
5						
6						
7						
8						
TOTAL \$		\$30.00				

REASON FOR TRANSFER To cover Juror Mailing Labor Cost.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUND WITHIN SAME MAJOR CLASSIFICATION**

11/21/2016

DEPARTMENT

Sup Ct 4
NAME

1000/165
FUND/DEPT NO.

TRANSFER FROM

(1#) ORIGINAL BUDGET	(2) AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	(6) PREVIOUS ACTI *T/A & DATE	REVISIED BUDGET (Col #1 Less #2, (+ or -) #6)
\$6,000	\$1,530.00	\$2,333.53	41165	Excess Hours	\$0.00	4,470.00
4						
5						
6						
7						
8						
TOTAL \$	\$1,530.00					

TRANSFER TO

(1#) ORIGINAL BUDGET	(2) AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	(6) PREVIOUS ACTI *T/A & DATE	REVISIED BUDGET (Col #1Plus #2, (+ or -) #6)
\$69,284	\$1,530.00	\$62,537.44	41140	Office & Clerical	\$3,100.00	\$73,914.00
3						
4						
5						
6						
7						
8						
TOTAL \$	\$1,530.00					

REASON FOR TRANSFER To cover Court Reporter payroll costs

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS

WITHIN SAME

MAJOR CLASSIFICATION

DATE 11/21/16

DEPARTMENT

Superior Ct. 5
NAME

1000/166
FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)						(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)	
1 \$41,500.00	\$300.00	\$36,025.11	41120	Professional			
2							
3							
4							
5							
6							
7							
8							
TOTAL	\$300.00						

TRANSFER TO

(1#)	(2)						(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)	
1 \$120,465.00	\$300.00	\$107,005.68	41135	ParaProfessional			
2							
3							
4							
5							
6							
7							
8							
TOTAL	\$300.00						

REASON FOR TRANSFER

Additional money needed for

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS

WITHIN SAME

MAJOR CLASSIFICATION

DATE 11/30/16

DEPARTMENT

Superior Ct. 5
NAME

1000/166
FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)					(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)	
1 \$6,000.00	\$383.00	\$3,261.59	41510	Non-Employee Attorney			
2							
3							
4							
5							
6							
7							
8							
TOTAL	\$383.00						

TRANSFER TO

(1#)	(2)					(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)	
1 \$10,000.00	\$383.00	\$9,999.88	41135	Non-Employee Petit Jurors			
2							
3							
4							
5							
6							
7							
8							
TOTAL	\$383.00						

REASON FOR TRANSFER

Additional money needed for

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS

WITHIN SAME

MAJOR CLASSIFICATION

DATE 11-23-16

DEPARTMENT

Court Magistrate/Goshen
NAME

TRANSFER FROM

(1#)	(2)				(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE
1 \$1000.00	\$100.00	\$385.33	42090	Other Office Supplies	
2					
3					
4					
5					
6					
7					
8					
TOTAL \$	\$100.00				

TRANSFER TO

(1#)	(2)				(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE
1 \$250.00	\$100.00	\$219.75	42195	Other Operating Supplies	
2					
3					
4					
5					
6					
7					
8					
TOTAL \$	\$100.00				

REASON FOR TRANSFER

Office acquired a water cooler which has a monthly rental amount.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS

WITHIN SAME

MAJOR CLASSIFICATION

DATE 11/29/2016 DEPARTMENT Court Services
NAME _____

TRANSFER FROM

(1#)	(#2)	(#6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	PREVIOUS ACTION *T/A & DATE
	AMOUNT SPENT TO DATE	
	ACCT. NO.	ACCOUNT NAME
1 \$ 4,500	\$400.00	T-\$1,600 Various
2 \$		
3 \$		
4 \$		
5 \$		
6 \$		
7		
8		
TOTAL \$	\$400.00	

TRANSFER TO

(1#)	(#2)	(#6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	PREVIOUS ACTION *T/A & DATE
	AMOUNT SPENT TO DATE	
	ACCT. NO.	ACCOUNT NAME
1 \$ 1,000	\$400.00	T+ \$300 10/2016
2 \$		
3 \$		
4 \$		
5		
6		
7		
8		
TOTAL \$	\$400.00	

REASON FOR TRANSFER Transfer needed to cover increased costs of prescription medications re
are prescribed by physicians. Increased lengths of stay for youth on prescribed medications has increased,
the need to purchase additional medications.

1000-168

FUND/DEPT NO.

REVISED BUDGET

(Col #1 Less #2,

(+ or -) #6)

\$2,500.00

REVISED BUDGET

(Col #1 Plus #2,

(+ or -) #6)

\$1,700.00

Residents in JDC

increasing

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION

11/21/2016

DEPARTMENT

Public Defenders
NAME

1000-175
FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)					(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)	
8,000	\$1,000.00	\$2,258.73	41535	Witness Fees	No	7,000.00	
4,000	\$1,200.00	\$2,096.41	42110	Gas & Oil	6/07 175 8/15/100	2,525.00	
5,600	\$475.00	\$2,203.62	43090	Other Prof. Svcs.	No	5,125.00	
6							
7							
8							
TOTAL \$	\$2,675.00						

TRANSFER TO

(1#)	(2)					(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)	
19,700.00	\$1,000.00	\$20,270.95	41165	Overtime	T 10/25 2,600	\$23,300.00	
2,000.00	\$600.00	\$1,973.78	42030	Copy Machine Paper	no	\$2,600.00	
8,000.00	\$600.00	\$6,785.08	42090	Office Supplies	T 6/28 100	\$8,500.00	
3,400.00	\$475.00	\$3,306.74	43120	Postage	no	\$3,875.00	
6							
7							
8							
TOTAL \$	\$2,675.00						

REASON FOR TRANSFER 41165 - Additional funds are needed to cover overtime expenses through 2016.
42030 - Additional copy machine paper is needed; e-filing created increase in use of paper. 42090 - Office supplies and additional toner for printers for remainder of 2016. 43120 - Purchase of postage stamps.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

DATE 11-28-2016

DEPARTMENT

Commissioners
NAME

1110/980
FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)					(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)	
1. 650,000	\$10,000	\$503,231	43010	Legal			
2							
3							
4							
5							
6							
7							
8							
TOTAL \$	\$10,000						

TRANSFER TO

(1#)	(2)					(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)	
1. 15,000	\$10,000	\$10,265	43965	Institutional Care			
2							
3							
4							
5							
6							
7							
8							
TOTAL \$	\$10,000						

REASON FOR TRANSFER

Need more funds in account to pay St. Joseph County for juvenile care

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

DATE 11/30/2016 DEPARTMENT Highway 1135-212
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1 200.00	\$60.00	\$0.00	43210	Publication Legal Notice		140.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$60.00					

TRANSFER TO

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1 0	\$60.00	\$0.00	43220	Publication Other Than Legal		\$60.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$60.00					

REASON FOR TRANSFER Reimburse Jay Grossman for advertisements of bridge position.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS

WITHIN SAME

MAJOR CLASSIFICATION

DATE 11.21.16 DEPARTMENT SHERIFF NAME 1142/105 FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	\$152.00		43530	UNIFORM REPAIR &		
2				MAINTENANCE		
3	\$1.00		42160	CLOTHING, INMATE		
4						
5						
6						
7						
8						
TOTAL \$	\$153.00					

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	\$152.00		43090	OTHER PROFESSIONAL		
2				SERVICES		
3	\$1.00		42195	OTHER OPERATING		
4				SUPPLIES		
5						
6						
7						
8						
TOTAL \$	\$153.00					

REASON FOR TRANSFER To balance accounts.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

11/21/16

PSCC

Date

Fund/Dept Name

TRANSFER FROM

	(1) ORIGINAL BUDGET	(2) AMOUNT TO BE TRANSFERRED	(3) AMOUNT SPENT TO DATE	(4) ACCT NO.	(5) ACCOUNT NAME	(6) PREVIOUS ACTION *T/A & DATE
1	7,500	1,262	1,500	43410	Gas	
2						
3						
4						
5			-			
6						
TOTAL		\$ 1,262				

TRANSFER TO

	(1) ORIGINAL BUDGET	(2) AMOUNT TO BE TRANSFERRED	(3) AMOUNT SPENT TO DATE	(4) ACCT. NO.	(5) ACCOUNT NAME	(6) PREVIOUS ACTION *T/A & DATE
1	26,000	1,262	27,262	43400	Electric	
2						
3						
4						
5						
6						
TOTAL		\$ 1,262				

REASON FOR TRANSFER: Money needed to pay for Electric bill.

* Transfers/Additional

Egbert Dijkstra

Signature of Department Head

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

11/28/16

PSCC

Date

Fund/Dept Name

TRANSFER FROM

	(1)	(2)	(3)	(4)	(5)	(6)
	ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE
1	500	500	-	42070	Data Proc Supplies	
2	2,500	100	2,100	42150	Uniforms	
3						
4						
5			-			
6						
TOTAL		\$ 600				

TRANSFER TO

	(1)	(2)	(3)	(4)	(5)	(6)
	ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE
1	6,000	600	6,349	42090	Other Office Supplies	
2						
3						
4						
5						
6						
TOTAL		\$ 600				

REASON FOR TRANSFER: Cover expenses in Other Office Supplies for remiander of 2016.

* Transfers/Additional

Egbert Dijkstra

Signature of Department Head

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

11/28/16

PSCC

Date

Fund/Dept Name

TRANSFER FROM

	(1)	(2)	(3)	(4)	(5)	(6)
	ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE
1	29,541	29,541	-	41140	Clerical	
2	3,000	3,000	-	41205	Techn. PT	
3						
4						
5			-			
6						
TOTAL		\$ 32,541				

TRANSFER TO

	(1)	(2)	(3)	(4)	(5)	(6)
	ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE
1	66,140	4,711	65,381	41110	App Admin Official	
2	224,778	25,500	231,161	41115	Supv Other Admin	
3	383,867	2,330	403,161	41125	Technicians	
4						
5						
6						
TOTAL		\$ 32,541				

REASON FOR TRANSFER: Cover additional expenses for Payroll for raises given in 2015 after the 2016 budget was processed.

* Transfers/Additional

Egbert Dijkstra

Signature of Department Head

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

12/02/16

PSCC

Date

Fund/Dept Name

TRANSFER FROM

	(1)	(2)	(3)	(4)	(5)	(6)
	ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE
1	3,000	20	100	42195	Operating Supplies	
2			-			
3						
4						
5			-			
6						
TOTAL		\$ 20				

TRANSFER TO

	(1)	(2)	(3)	(4)	(5)	(6)
	ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE
1	800	20	635	42320	Training Materials	T 2/4/16
2						
3						
4						
5						
6						
TOTAL		\$ 20				

REASON FOR TRANSFER: Cover additional expenses for CPR DVD.

* Transfers/Additional

Egbert Dijkstra

Signature of Department Head

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION

FUNDS

WITHIN SAME

MAJOR CLASSIFICATION

DATE November 14, 2016

DEPARTMENT

Vital Records
NAME

1159-340
FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	6,300	232.00	133.45	42030 Copy Supplies	(600.00)	5,468.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$232.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	11,700	232.00	6,951.35	42195 Operating supplies	1,893	\$13,825.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$232.00				

REASON FOR TRANSFER: To cover the cost of supplies

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

DATE November 14, 2016

DEPARTMENT

Vital Records
NAME

1159-340
FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	14,050	1,855.00	5,065.81	43090	Other Professional Se (360.00)	11,535.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$1,855.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	2,500	1,855.00	0.00	43520	Rebinding Records	\$4,355.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$1,855.00				

REASON FOR TRANSFER: To cover the cost of rebinding the death and birth certificate records

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

DATE November 22, 2016

DEPARTMENT

Vital Records
NAME

1159-340
FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	6,300	107.00	1,443.23	42030	Copy supplies	(832.00) 5,361.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$107.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	11,700	107.00	7,964.89	42195	Operating supplies	2,125 \$13,932.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$107.00				

REASON FOR TRANSFER: To cover the cost of operating supplies

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUND WITHIN SAME MAJOR CLASSIFICATION**

DATE 11/14/2016 DEPARTMENT Highway NAME 1169-222 FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1 18,000	\$8,000.00	\$4,348.00	42120	Hydraulic Oil	\$2,000.00	8,000.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$8,000.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1 50,000	\$8,000.00	\$68,791.00	42205	Repair Parts Equipme	\$20,000.00	\$78,000.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$8,000.00				

REASON FOR TRANSFER To pay invoices.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
MAJOR CLASSIFICATION**

FUNDS

WITHIN SAME

MAJOR CLASSIFICATION

DATE 11.21.16 DEPARTMENT SHERIFF NAME 1170/980 FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	\$304.00		43530	UNIFORM REPAIR & MAINTNENANCE		
2	\$1,081.00		42030	COPY MACHINE SUPPLIES		
3	\$4,000.00		42150	UNIFORMS, OFFICER		
4						
5						
6						
7						
8						
TOTAL \$	\$5,385.00					

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1	\$304.00		43330	LICENSES, FEES		
2	\$1,081.00		42130	TIRES		
3	\$4,000.00		42210	REPAIR PARTS, AUTO		
4						
5						
6						
7						
8						
TOTAL \$	\$5,385.00					

REASON FOR TRANSFER To balance accounts.

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

DATE 11/28/2016

DEPARTMENT

Highway
NAME

1176-201
FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1 20,000.00	\$30,000.00	\$526.00	41165	excess hours	-\$48,000.00	2,000.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$30,000.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1 77,911.00	\$20,000.00	\$96,933.00	41110	Appt Adm Official	\$9,000.00	\$106,911.00
2 85,233.00	\$10,000.00	\$94,934.00	41115	Super & other adm	\$9,000.00	\$104,233.00
3						
4						
5						
6						
7						
8						
TOTAL \$		\$30,000.00				

REASON FOR TRANSFER to pay payroll through the end of the year

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

DATE 12/1/2016 DEPARTMENT Highway NAME 1176-201 FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1 2,000	\$340.00	\$1,180.00	43210	Publications Legal	\$381.00	1,279.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$340.00					

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1 7,000	\$340.00	\$6,618.00	43110	Food & Travel	\$380.00	\$6,960.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$	\$340.00					

REASON FOR TRANSFER reimburse engineer candidate for travel expenses

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUND WITHIN SAME MAJOR CLASSIFICATION**

DATE 12/1/2016 DEPARTMENT Highway NAME 1176-201 FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1 10,000	\$200.00	\$17,201.00	43830	Ed & Conf Costs	\$7,600.00	17,400.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$200.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1 1,386	\$200.00	\$1,401.00	43800	Dues	\$100.00	\$1,685.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$200.00				

REASON FOR TRANSFER reimburse employee for membership dues

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION

DATE 11-28-2016

DEPARTMENT

Highway
 NAME

1176-202
 FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1 20,000.00	\$5,000.00	\$0.00	41220	PT Office/Clerical	-\$15,000.00	0.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$5,000.00				

TRANSFER TO

(1#)	(2)				(6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1Plus #2, (+ or -) #6)
1 120,000	\$5,000.00	\$117,494.00	41230	PT Svc/Maint Worker	\$0.00	\$125,000.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$5,000.00				

REASON FOR TRANSFER

To cover payroll expenses

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

DATE 11/14/2016 DEPARTMENT Stormwater
NAME _____

TRANSFER FROM

(1#)	(2)				(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE
\$1,300.00	\$400.00	\$415.33	42110	Gas	10/24 (\$400)
\$2,500.00	\$1,775.00	\$679.05	42370	Other Supplies	
\$100.00	\$100.00	\$0.00	42380	Capital Supplies	
4					
5					
6					
7					
8					
TOTAL \$	\$2,275.00				

TRANSFER TO

(1#)	(2)				(6)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTION *T/A & DATE
\$1,250.00	\$2,275.00	\$1,588.02	42090	Other Office Supplies	10/24 \$800
2					
3					
4					
5					
6					
7					
8					
TOTAL \$	\$2,275.00				

REASON FOR TRANSFER We need to transfer funds so we can order office supplies for the office



1197-980

FUND/DEPT NO.

REVISED BUDGET

(Col #1 Less #2,

(+ or -) #6)

\$500.00

\$725.00

\$0.00

REVISED BUDGET

(Col #1 Plus #2,

(+ or -) #6)

\$4,325.00

, thank you!

Heas

**ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION**

DATE: November 16, 2016

DEPARTMENT

WIC
NAME

8101-312
FUND/DEPT NO.

TRANSFER FROM

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	2,500	1,147.00	1,333.27	43410 Gas		
2	5,800	500.00	7,604.59	43570 Cleaning	\$2,835.00	8,135
3						
4						
5						
6						
7						
8						
TOTAL \$		\$1,647.00				

TRANSFER TO

(1#)	(#2)				(#6)	
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	3,310	1,647.00	\$1,158.07	43200 Printing-other than legal -3798		1,459
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		\$1,647.00				

to cover account in the red

ELKHART COUNTY
REQUEST FOR TRANSFER OF APPROPRIATED
FUNDS WITHIN SAME MAJOR CLASSIFICATION

DATE 11/17/2016 DEPARTMENT WIC 8101-312
NAME FUND/DEPT NO.

TRANSFER FROM

(1#)	(2)	(3)	(4)	(5)	(6)	(7)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Less #2, (+ or -) #6)
1	0	522.00	1,710.57	42380	Capital Supplies	7058 7,580.00
2						
3						
4						
5						
6						
7						
8						
9						
TOTAL \$		522.00				

TRANSFER TO

(1#)	(2)	(3)	(4)	(5)	(6)	(7)
ORIGINAL BUDGET	AMOUNT TO BE TRANSFERRED	AMOUNT SPENT TO DATE	ACCT. NO.	ACCOUNT NAME	PREVIOUS ACTI *T/A & DATE	REVISED BUDGET (Col #1 Plus #2, (+ or -) #6)
1	6,669	522.00	8,373.43	42180	Medical Supplies	1,183 \$8,374.00
2						
3						
4						
5						
6						
7						
8						
TOTAL \$		522.00				

REASON FOR TRANSFER _____

Transfer is to cover end of year expenses.

MEMO

To: Elkhart County Council Members
From: Kris Krueger, Elkhart County Grants Administrator

RE: 2017 Elkhart County Drug-Free Partnership Recommendations for Drug-Free Community Funds

November 15, 2016

Council Members;

As you may recall, the Elkhart County Drug-Free Partnership is a County Commissioned Committee that facilitates programs that negate Alcohol, and Other Drug (AOD) use and/or abuse. The Partnership's mission is to provide a comprehensive and coordinated approach to the problems of AOD use in Elkhart County. A portion of this is done through the allocation of the Drug-Free Community Funds (DFCF).

These available funds are a direct response to the fees collected by the Courts from alcohol and drug related offenders. As a result of these collections Elkhart County will be able to allocate up to \$150,000 to appropriate programs to facilitate the Partnership's mission. These funds are governed by Indiana Code 5-2-11 and must be divided between three categories: Criminal Justice, Prevention, and Treatment. All approved projects must match Partnership recommended actions, support the Partnership's comprehensive plan and abide by state statutes. In addition, the Partnership has adopted the policy that prevention and treatment programs must provide research/evidence-based practices which yield measurable results.

This funding cycle, the Partnership received 8 proposals requesting funds and has determined 7 of those applicants to be most consistent to promoting improvement in areas where alcohol and other drug (AOD) use and abuse is a concern. Proposals are evaluated by a review committee and outside readers. The evaluation process breaks the application into sections which includes methods, purpose, outcomes, budget, and program evaluation. Overall scores are compiled and the interview group receives summary sheets of applicants which include other items of consideration such as membership and committee attendance, report comments, current and/or past request amounts, past award as well as any questions/comments received from the evaluation group. Every effort is taken to insure a fair and unbiased process.

At this time the Partnership respectfully submits their recommendations for your review and approval. These recommendations of 2017 Drug-Free Community Funds are on your agenda for **Saturday, December 10th** for your formal approval. These recommendations have already been presented and approved by the County Commissioners.

Attached you will find a synopsis of the Partnership's Grant Application Evaluation Committee's recommendations for the 2017 Drug-Free Community Funds with a spreadsheet of the funding breakdown. If you have any questions or concerns regarding these applicants or recommendations, feel free to contact me.

Thank you for your time and support.

Kris Krueger
Elkhart County Grants Administrator
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CRIMINAL JUSTICE CATEGORY (continued)

City of Elkhart Police Department Requested: \$20,125.00 Recommendation: \$20,125.00

The Elkhart Police Department is not new to the application process however it has been several years since their last application. The Department's goal is to have all its patrol fleet equipped with in-car cameras. Funding from DFCF for 5 in-car video cameras brings them to nearly 90% of the fleet equipped.

Patrol recording systems enable officers to record an offender's demeanor, impairment, and activities and the resulting recordings become vital prosecution evidence. Such recordings provide documentation that leaves little room for dispute and a stronger conviction. The cameras provide an extra eye for officers as they record what's going on and provides concrete evidence of what took place. The video recordings can be quickly uploaded wirelessly and are easily available to use in court cases. These video cameras are designed for monitoring activity in and around the vehicle and can be activated manually or automatically (usually with use of lights). Taped footage is time and date stamped and also reports vehicle speed and provides GPS coordinates. The Partnership has provided funds to various law enforcement departments for similar equipment and has seen how effective the use of recordings can be. **Therefore, the committee recommends full funding.**

City of Goshen Police Department Request: \$2,045.00 Recommendation: \$2,045.00

In 2014, the Goshen Police Department reported 255 alcohol related and 134 drug related incidents; from which 263 alcohol related charges were filed and 133 drug related. In 2015 there appeared to be a slight decrease in numbers. The Department reported a total of 240 alcohol related and 188 drug related incidents from which 248 charges were filed for alcohol related offenses and 232 for drug related offenses. However, available 2016 numbers indicate a high probability that this year's incidents and charges will surpass the two previous years. At the time of application, the Department responded to 128 alcohol related and 185 drug incidents of which 139 alcohol related charges and 232 drug related charges have been filed.

Through the years our community has benefited by the advancement of law-enforcement technology. One such advancement is the use of audio/video recordings. Patrol recording systems enable officers to record an individuals' demeanor, impairment, and activities and plays an important part in prosecution of drug and/or alcohol offenders. These recordings enable others to see firsthand what the officer observed, witnessed and/or experienced, and the offender's demeanor, impairments and activities and witness the steps the officer took and if protocol was followed.

Through the years technological advancement and common use has seen this type of evidence evolve from what once was considered a bonus to nearly vital for the successful prosecution of an offender.

CRIMINAL JUSTICE CATEGORY (continued)

Recognizing the importance of audio/video recording in the prosecution of offenders and the safety of their officers, the Goshen Police Department has made it their mission to have all officers equipped with body-cam recording devices. The Department is requesting funds to purchase 5 personal cameras. These body-cams would provide all patrol officers the ability to capture video evidence for drug and alcohol related offenders which can be used later in court proceedings. **The committee recommends full funding.**

Nappanee Police Department Request: \$10,000.00 Recommendation: - 0 -

Acting as the fiscal agent, the Nappanee Police Department submitted an application on behalf of the Elkhart County Fatal Alcohol Crash Team (FACT). This team was established as a direct result of coordinated efforts with the Governor's Council on Impaired and Dangerous Driving. This specially trained team's primary objective is to respond to and thoroughly investigate all fatal and/or life threatening/serious bodily injury crashes relating to probable drug and/or alcohol use.

FACT is comprised of 4 teams of 6 specifically trained individuals from the various county law enforcement departments. Team members are dispatched to the site of any fatal and/or life threatening/serious bodily injury crashes within the county. FACT's work has proven instrumental to the County as well as law enforcement departments. Their work expedites the apprehension of individuals, provides timely data information, and secures time sensitive evidence. The work completed by the team helps the successful prosecution of defendants.

This program is unique in the way it is set up – collaborating with various law enforcement agencies is productive however, each department has their own payroll rules which has made pay formulas cumbersome. It is the opinion of the committee that a strong partnership based on effective communication between the FACT coordinator and the fiscal agent is needed to ensure efficient voucher payments. Unfortunately the application displayed a lack of organization and was incomplete. In addition, this program has a history of not expending all awarded funds which was not taken into consideration when preparing the budget. **Therefore the committee recommends denied funding and the applicant utilize their remaining balance for 2017 activity.**

PREVENTION CATEGORY

Elkhart County Sheriff's Dept Request: \$106,801.00 Recommendation: \$37,515.00

Positively Elkhart County is a social norming program for teens in Elkhart County junior and senior high schools. More often than not teens make decisions based on what they believe are the norms among their peer groups regardless of their moral compass, upbringing or what they have been told by adults. The gap between what they perceive as the 'norm' and actual facts can lead teens to believe that using alcohol, tobacco or other drugs is acceptable. The goal of Social Norming is to reduce this gap and align teen perception with reality in regard to local peer alcohol/drug use. The program seeks to correct misperceptions in order to prevent the onset or continuation of alcohol, tobacco, and drug use by Elkhart County teens.

The program uses an annual cycle that surveys students in the fall regarding their usage, attitudes and beliefs and the usage and attitudes of friends, peers and others. This is used to assess the perceived and the actual engagement in risky behaviors. Survey results depict solid real time data provided by "our" teens themselves and not on state or national statistics. The survey is purchased through and analyzed by the Northern Illinois University. Social marketing activities are used to convey the accurate information into "what you think isn't what is real" messages. Data is used to develop poster campaigns and other outreach activities designed to inform teens and influential adults about the actual rates of use in the community. Reductions between reality and perception gaps are measured by analyzing survey trends over time.

The program has grown from 2 poster campaigns in 2 school districts to 4 campaigns in 4 districts (2015/2016). In the fall of 2015 over 5,000 students were surveyed and messaging activities were conducted in Fairfield, Concord, Middlebury, and Baugo Community schools. An end-of-year evaluation (Spring 2016) found that 8 out of 10 students believed most of their friends choose not to use tobacco or marijuana and 9 out 10 believed most of their friends choose not to use alcohol (see attached).

The plan for 2017 is to survey all students in the 5 participating school districts and initiate the program in Elkhart Community Schools. In addition, plans include summer programs, cultivating resource officer participation, and conducting outreach events. Poster campaigns based on the survey results and designed by Career Center students will continue. In addition, to shift the focus on healthy behaviors the program intends to host fun school wide events around the message that most teens choose NOT to use. A calendar of activities is attached.

The program has made some progress. Survey trends show a 5% decrease in middle school students who actually use alcohol. Unfortunately more needs to be done to significantly effective changes in teen behavior. The program has progressed slower than anticipated and fallen short of

Social Norming (continued)

expectations. There is concern regarding the lack of progress to add more schools and the proposed budget seemed excessive for the intended activities. In addition, this program has a history of not utilizing all awarded funds and has accumulated a balance from previous awards. This was not taken into consideration in budget preparation.

The Partnership believes Social Norming is a good program that could greatly benefit the County, however they feel it may be lacking active leadership. Therefore the Board has set efforts in motion to provide leadership of the program. It was agreed that program activities should be guided, monitored, evaluated, and approved by the Prevention Committee. In addition, as a means to provide consistent guidance, support, feedback and direction the coordinator position will be considered office staff and integrated into Partnership responsibilities. **The committee recommends partial funding with the coordinator position being considered as Office staff - allocating \$18,000.00 of the funding to the Office budget.**

TREATMENT CATEGORY

A Promise for Recovery Request: \$15,000.00 Recommendation: \$10,000.00

This is a new applicant and a new agency. A Promise for Recovery is licensed through the Indiana Department of Mental Health and Addictions as an outpatient addiction substance abuse provider. The agency was launched on January 4, 2016. Their primary focus is providing individual treatment and utilizing group sessions as a secondary, supportive capacity. They currently offer 3 groups a week. At the time of application they had worked with 82 clients, with 22 in active treatment and 26 who have completed treatment – 90% of their client base are court referred. The agency wishes to provide financial assistance (scholarships) toward outpatient addiction treatment costs for 15-20 clients. **Due to funding requirements the committee can only recommend partial funding.**

Addictions Recovery Center Request: \$9,600.00 Recommendation: \$9,600.00

Addictions Recovery (ARC) is nationally accredited by CARF for outpatient substance abuse counseling services and certified by the Indiana Department of Mental Health and Addictions. It is their mission to provide more value to the community by seeking the best clinical outcomes through individual, family and subsequent outpatient group services. The various types of treatment services they provide include intensive outpatient, modified outpatient, relapse prevention, individual counseling, aftercare outpatient programs and family counseling. Individual counseling sessions are used to enhance treatment and assist in better outcomes. Agency data shows that in 2015–2016, 317 persons received treatment services. Of those, 53% stated alcohol was their preferred substance 33% -marijuana, 7% -meth, 3% -opioids and 2% -

TREATMENT CATEGORY (continued)

cocaine. Approximately 95% of their clients are referred through the legal/court system. Of those 317 who received treatment services 42% were at or below 138% Health and Human Services (used to determine Medicaid eligibility) poverty guidelines. Approximately 133 individuals received much needed treatment that they might not have gotten due to financial barriers.

ARC diligently works to remove the most cited cause for those wanting treatment and not receiving it – financial difficulties. ARC strives to help individuals in need of substance abuse treatment with limited financial resources access services by providing scholarships making treatment more ‘affordable’. The reduction of costs would be the result of a subsidy provided by a Drug Free Community Fund award, ARC’s contribution and the client paying \$15.00 per week. This would allow 20 individuals to obtain services at an average cost of \$460.00 per person. If for any reason the individual does not complete the treatment program, the remaining scholarship funds are available for other eligible individuals. This agency has consistently provided data to support their outcomes and good steward of financial resources. **The committee recommends full funding.**

Center for Problem Resolution Request: \$36,000.00 Recommendation: \$25,000.00

Center for Problem Resolution (CPR) is certified by the Indiana Department of Mental Health and Addictions and has been providing services for over 25 years. CPR intends to remove financial barriers to obtaining treatment by offering assistance through scholarships and childcare vouchers for those who show financial hardship. Scholarships are used to help reduce the cost of services (up to 50% of the cost of treatment) for those clients deemed unable to afford treatment on their own and who might not receive help otherwise. Individuals that show a financial hardship - 150% of poverty level are eligible of scholarship assistance. As a condition to accepting the assistance, qualified individuals are required to complete 1 hour community service per week and pay their share of the treatment costs. If for any reason a client fails to complete the set treatment program, the remaining balance will be returned to be used by another eligible client. CPR looks to provide financial assistance through scholarships to 52 to 60 chemically dependent individuals (the average scholarship amount being \$500.00). Recognizing that fact that many parents, particularly those facing financial challenges, are unable to attend treatment sessions due to lack of childcare, CPR has requested an additional \$4,800 to be used for childcare reimbursement. Any unused childcare money will used for scholarships **Due to funding requirements the committee can only recommend partial funding: \$4,800 for childcare and \$20,200.00 for scholarships**

**Partnership Drug Free Community Funds
Applicant / Fund Summary
2017**

Applicant	Program Title	Request	Award	Request	Recommendation
Criminal Justice		2015 for 2016		2016 for 2017	
Elkhart County Sheriff's Dept	STAR	\$36,600.00	\$30,000.00	\$31,600.00	\$21,600.00
Elkhart Police Dept	In Car Cameras			\$20,125.00	\$20,125.00
Goshen Police Dept	Mobile Video Cameras	\$4,656.00	\$0.00	\$2,045.00	\$2,045.00
Nappanee Police	FACT	\$15,000.00	\$10,000.00	\$10,000.00	\$0.00
	TOTALS	\$56,256.00	\$40,000.00	\$63,770.00	\$43,770.00
Prevention					
Elkhart County Sheriff's Dept	Social Norming	\$106,801.00	\$86,138.00	\$127,134.50	\$19,515.00
Dillion Counseling	Prime for Life	\$31,095.00	\$0.00		
	TOTALS	\$137,896.00	\$86,138.00	\$127,134.50	\$19,515.00
Treatment					
Addictions Recovery Center	Financial Assistance	\$21,600.00	\$12,900.00	\$9,600.00	\$9,600.00
Center for Problem Resolution	Removing Barriers	\$36,000.00	\$17,700.00	\$36,000.00	\$25,000.00
Oaklawn	Help up to Recovery	\$25,000.00	\$12,900.00		
Promise for Recovery	Community in Need			\$15,000.00	\$10,000.00
	TOTALS	\$82,600.00	\$43,500.00	\$60,600.00	\$44,600.00
Elkhart County Drug-Free Partnership (office)		\$42,000.00	\$40,362.00	\$23,990.00	\$41,990.00
GRAND TOTAL		\$318,752.00	\$210,000.00	\$275,494.50	\$149,875.00

**

**includes \$18,000 for Social Norming