

MINUTES
ELKHART COUNTY COUNCIL
June 10, 2017

The meeting of the Elkhart County Council was called to order by Sheriff Brad Rogers at 8 a.m., in Room 104 of the County Administrative Building, Goshen, Indiana. Members present were Council President John K. Letherman, Council Vice President David L. Hess, David E. Foutz, Randall D. Yohn, Tina M. Wenger and Thomas W. Stump.

Also present were Pauline Graff, County Auditor; Tom Byers, County Administrator; Craig Buche, County Attorney; R. Gordon Lord, County Attorney and Mike Yoder, County Commissioner.

MINUTES: Approval of minutes for May 13, 2017.

On motion made by Yohn and seconded by Foutz, the council approved the minutes and they were added.

COMMITTEE REPORTS:

COMMISSIONERS:

COUNCIL:	Stump clarified the Council meeting packet will be online Wenger assignment updates Yohn- Sheriff's Dept. enhanced with addition of radios
AUDITOR:	Graff financial update
SHERIFF:	Rogers jail report

****Election of Appointee to Elkhart Public Library Board****

Lisa Guedea Carreño explained this agenda item to the Council. Judge James Rieckhoff said he would be honored to serve on the Library Board.

On motion made by Foutz to appoint Judge Rieckhoff to the Library Board and seconded by Hess, the Council unanimously carried this appointment and Judge James Rieckhoff was appointed to the Board. (page 231)

****Nomination of Bob Klose to the City of Elkhart Economic Development Commission****

On motion made by Stump and seconded by Foutz, the Council unanimously carried this request and Bob Klose was nominated to the EDC.

EDC MATTERS:

1. Approval of Declaratory Resolution CC-2017-09 Tax Phase-In for Chinook Motor Coach, LLC

Craig Buche and EDC President Mark Dobson explained this resolution to the Council. Dobson pointed out that Chinook is looking at Elkhart County as a potential manufacturing location for their business among a few other states. Dobson also mentioned that the State of Indiana would contribute to funding of this project. Phil Rizzio, owner of Chinook, has been very active in the Elkhart RV community and personally acquired assistance and knowledge in the area. Rizzio was unable to attend this Council meeting due to business related travel.

Ron Norman of the Bristol Town Council mentioned that this vacant building could potentially profit the County with tax dollars in the coming years.

On motion made by Stump and seconded by Yohn, the Council unanimously carried this request and the resolution was approved.

(page 232)

HUMAN RESOURCE MATTERS:

A. Prosecuting Attorney

1. STOP Domestic Violence Grant (8108-980): Review and approval of position within grant, grant period 7-1-17 to 6-30-18.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved the request, 3-0.

(page 233)

On motion made by Yohn and seconded by Stump, the Council unanimously carried and approved this request.

B. Landfill

1. Landfill (1194-338-41135): Request 3% individual rate increase for Administrative Assistant (Troyer), PG4/JF1, to \$19.12/hr, and Clerk II (Tubicsak), PG1/JF1, to ~~new mid-range, \$12.77/hr~~ \$13.15/hr, for taking on additional responsibilities for the Solid Waste Management District. Effective 6-11-17.

On motion made by Yohn seconded by Hess and carried, the CCPC approved the request, 2-1, as amended at \$13.15/hr.

On motion made by Yohn and seconded by Wenger, the Council approved this request 5-1 with Stump voting Nay.

C. Auditor

1. Auditor's Plat Book (1181-980-41125): Request that GIS Technician (Cripe), PG5/JF3, remain at \$20.59/hr, without additional supervisory responsibilities, as her rate was not increased during the office's recent wage adjustments.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved the request, 3-0. (page 233)

On motion made by Hess and seconded by Stump, the Council unanimously carried and approved this request.

2. General Fund (1000-102-41125): Request 6% individual rate increase for GIS Technician (Pickens), PG5/JF3, to \$19.11/hr, for taking on supervisory responsibilities in manager's absence. ~~Effective 6-11-17.~~
Note 6-1-17: The Auditor would like the request effective retroactive to 4-30-17.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved the request, 3-0.

On motion made by Wenger and seconded by Stump, the Council unanimously carried and approved this request.

Impact to General Fund \$1013 for remainder of 2017

D. Community Corrections

1. General Fund (1000-179), IDOC Program Income (1130-614), IDOC Grant (1130-980) and CTP Grant (4913-980): Request 22 individual rate increases varying from 3-10%, as outlined in Community Correction's request "Attachment A", effective 6-11-17.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved the request, 3-0. (page 234)

On motion made by Foutz and seconded by Stump, the Council unanimously carried and approved this request.

2. IDOC Program Income (1130-614): Review and approval of positions within grant, grant period 7-1-17 to 6-30-18.

3. IDOC Grant (1130-980): Review and approval of positions within grant, grant period 7-1-17 to 6-30-18.
4. CTP Grant (4913-980): Review and approval of positions within grant, grant period 7-1-17 to 6-30-18.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved requests 2-4, 3-0. (page 234)

On motion made by Stump and seconded by Yohn, the Council unanimously carried and approved requests 2-4.

Impact to General Fund \$7109 for remainder of 2017 (absorbed in current budget for 2017)

E. Park and Recreation

1. Park and Recreation (1219-320-41115): Request title changes only for two positions: Superintendent of Parks to Deputy Director of Park Operations and Superintendent of Operations to Deputy Director of Interpretive Services. Effective 6-11-17.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved the request, 3-0. (page 235)

On motion made by Foutz and seconded by Stump, the Council unanimously carried and approved this request.

F. Planning and Development

1. Code Enforcement (1000-131) and Planning and Development (1000-132) and Stormwater MS4 (1197-132): Request 16 individual rate increases varying from .3%-10.6%, as outlined in Planning's request "Attachment A", effective 6-11-17.

On motion made by Stump seconded by Hess and unanimously carried, the CCPC approved the request, 2-0, Yohn abstained from this request.

On motion made by Stump and seconded by Wenger, the Council approved this request 5-0 with Yohn abstaining from this request.

2. Code Enforcement (1000-131-41125): Request that the Building Inspector position be removed from market premium and moved back to the normal salary ordinance pay ranges for PG5/JF3, effective 6-11-17.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved the request, 3-0. (page 235)

On motion made by Stump and seconded by Foutz, the Council unanimously carried and approved this request.

Impact to General Fund: \$10,234 for remainder of 2017

G. Sheriff

1. General Fund (1000-105-41140): Request increase in hours for three Booking Specialists, PG4/JF1, from 72 hrs to 80 hrs bi-weekly, effective 6-11-17.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved the request, 3-0. (page 236)

On motion made by Foutz and seconded by Wenger, the Council unanimously carried and approved this request.

2. General Fund (1000-105-41140): Request increase in hours for two Warrants Specialist, PG4/JF1, from 72 hrs to 80 hrs bi-weekly, effective 6-11-17.
Added: Request increase in hours for Jail Capacity Coordinator (Keim), PG6/JF4, from 72 hrs to 80 hrs bi-weekly, effective 6-11-17.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved the request, 3-0, as amended.

On motion made by Stump and seconded by Yohn, the Council unanimously carried and approved this request.

3. General Fund (1000-105-41220) and PS LOIT (1170-980-41220): Request increase in part time clerical rate to \$14.00/hr, effective 6-11-17.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved the request, 3-0.

On motion made by Yohn and seconded by Wenger, the Council unanimously carried and approved this request.

4. General Fund (1000-105): Request 27 individual rate increases varying from 1%-39%, as outlined in Sheriff's request "Attachment A", effective 6-11-17.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved the request, 3-0.

On motion made by Stump and seconded by Yohn, the Council unanimously carried and approved this request.

5. General Fund (1000-105-41140): Request reclassification of six Clerk II positions, PG1/JF1, to six Administrative Support Clerks, PG2/JF1, increases are already reflected in "Attachment A", effective 6-11-17.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved the request, 3-0.

On motion made by Wenger and seconded by Foutz, the Council unanimously carried and approved this request.

6. PS LOIT (1170-980-41130): Request reclassification of ~~one~~ four Patrol Officers (School Resource Officer/ICE Unit), NC, to ~~one~~ four Detectives, NC, with appropriate increase based on Sheriff's salary schedule, effective 6-11-17.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved the request, 3-0, as amended. (page 237)

On motion made by Foutz and seconded by Stump, the Council unanimously carried and approved this request.

7. Information Only- General Fund (1000-105-41130): Reviewed Process Server JAQ, confirmed current pay grade is appropriate and updated job description to more accurately reflect the duties within this position. No motion required.
8. State Grant Jail Treatment HEA 1006 (9125-980): Review and approval of positions within grant, grant period 7-1-17 to 6-30-18.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved the request, 3-0.

On motion made by Hess and seconded by Stump, the Council unanimously carried and approved this request.

Impact to General Fund: \$104,400 (requests 1-5) \$4286 (request 6) absorbed within current budget for 2017

H. Health Department

1. Health Operating (1159-340-41115/41120): Request revision to market premium rates for environmental health division, as indicated on attached request. Effective 6-11-17.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved the request, 3-0. (page 238)

On motion made by Stump and seconded by Foutz, the Council unanimously carried and approved this request.

2. Healthy Beginnings (8101-612-varies): Request revision to market premium rates of pay for healthy beginnings division WIC grant, as indicated on attached request. Effective 6-11-17.
3. WIC Grant (8101-612/312): Review and approval of positions within grant for grant period 10-1-17 to 9-30-18 (note elimination of one vacant RPT Intake Specialist position on 10-1-17). Also request that anticipated 3% PIP increase be granted at 1% this year, effective 9-3-17 and 2% for next year, effective 12-10-17; payable 1-5-18.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved requests 2&3 , 3-0.

On motion made by Foutz and seconded by Stump, the Council unanimously carried and approved the requests 2 & 3.

4. Breastfeeding Peer Counselor Grant (8102-981-41135): Request to implement a career development program for Breastfeeding Peer Counselors and create a new position title, Breastfeeding Peer Counselor II, PG2/JF3, as part of the career development program. Effective 6-11-17.
5. Breastfeeding Peer Counselor Grant (8102-981-41135): Request 6% rate increase for Breastfeeding Peer Counselor (Odierna), PG2/JF3, \$12.49/hr, effective retroactive to 5-1-17.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved requests 4&5 , 3-0. (page 239)

On motion made by Wenger and seconded by Stump, the Council unanimously carried and approved requests 4 & 5.

6. CBR Pilot Project (Mom Link 9128-980) and MCH (8127-611): Request to establish part time rates of \$18.00/hr 41220, \$32.00/hr 41200, and \$20.00/hr 41215; retroactive to 4-17-17.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved the request, 3-0.

On motion made by Foutz and seconded by Stump, the Council unanimously carried and approved this request.

7. MCH (8127-611-41200) and MCH Program Income (8127-615-41200): Request for RPT Social Service Worker II (Leiby) to split her hours between department 611 (3 hrs) and 615 (18 hrs). Effective 6-11-17.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved the request, 3-0.

On motion made by Yohn and seconded by Stump, the Council unanimously carried and approved this request.

8. Indiana Tobacco and Cessation (9104-980): Review and approval of positions within grant, grant period 7-1-17 to 6-30-18.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved the request, 3-0.

On motion made by Stump and seconded by Wenger, the Council unanimously carried and approved this request.

I. Court Services

1. General Fund (1000-168-41120): Request increase in hours for Custody Investigator, PG4/JF4, from 72 hrs to 80 hrs, effective 6-11-17.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved the request, 3-0. (page 240)

On motion made by Stump and seconded by Foutz, the Council unanimously carried and approved this request.

2. General Fund (1000-168-41115): Request classification of new position, Assistant Manager, Juvenile Detention, PG8/JF6, up to \$2087.66 bi-weekly, effective 6-11-17.

J. Highway

1. Highway (1176-201/202) and Cumulative Bridge (1135-212): Request revision to engineering market premium rates by 10%, as indicated on request, effective 6-11-17.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved the request, 3-0.

On motion made by Hess and seconded by Stump, the Council unanimously carried and approved this request.

2. Highway (1176-201/202) and Cumulative Bridge (1135-212): Request revision to career development program for Engineers, adding an incentive for achieving a PhD in Civil Engineering, effective 6-11-17.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved the request, 3-0.

On motion made by Hess and seconded by Stump, the Council unanimously carried and approved this request.

3. ~~Highway (1176-201-41115): Request 3% individual rate increase for Highway Engineer (Grossman), \$3477.83, for achieving his PhD in Civil Engineering, effective 6-11-17. Request withdrawn~~

K. County Assessor

1. General Fund (1000-109/114): Request to revise career development guidelines for Assessor II, PG5/JF3, effective 6-11-17.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC approved the request, 3-0. (page 242)

On motion made by Stump and seconded by Wenger, the Council unanimously carried and approved this request.

L. Commissioners

1. Landfill (1194-338-41110): Request reclassification of Landfill Manager, PG9/JF6, to Director of Waste Management, PG10/JF6, with 6% increase per policy to \$2697.41, effective 6-11-17.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC approved the request, 3-0.

On motion made by Foutz and seconded by Stump, the Council unanimously carried and approved this request.

Public Hearing on Updated/Revised County Landfill Rate Ordinance preliminarily labeled Ordinance # CC-2017-08:

Attorney R. Gordon Lord explained this ordinance to the Council.

Open Public Hearing: On motion made by Foutz and seconded by Stump, the Council voted in favor of opening the public hearing for the ordinance.

John Bowers, landfill manager, shared that this would create revenue instead of having the landfill be a “flat-line business”. He also believes that this would be the best option to raise some rates but still be able to have the no-fee program to the public rate and interlocal rates to the municipalities all while creating the surplus as a financial cushion.

Tina Wenger read an email that included the idea that Elkhart County is a not-for-profit organization. Commissioner Mike Yoder responded and clarified that any profit would then be put back into the County to pay for things such as maintenance or upgrades to landfill related costs.

Dave Hess mentioned that the free days to the public have created numerous problems related to passenger vehicle usage and this new plan would make the system more fluid. He later explained that the Landfill money has been able to fund multiple projects for Elkhart County that otherwise would have potentially fallen on taxpayers and this ordinance could help further fund more projects should that be necessary.

Ron Norman, a contractor for Bristol, uses the landfill regularly and feels that the pricing is fair and applauds them for the ordinance.

Ken Himes of Waste Away Group said the pricing model looks great and it aligns better with the current area market. Himes endorses the ordinance.

Mike Stump, Forest River, is in favor of using the EC Landfill regularly due to the change in large-volume pricing. Mark Dobson added that this decrease would attract commercial waste businesses.

President John Letherman clarified that Elkhart County is not in the business of making money but rather keeping a working budget with a built-in surplus for necessary situations.

Close Public Hearing: On motion made by Stump and seconded by Hess, the Council voted in favor of closing the public hearing for the ordinance.

Consent to Vote: On motion made by Hess and seconded by Stump, the Council unanimously decided to vote on the ordinance at this Council meeting.

Approval of Ordinance: On motion made by Foutz and seconded by Stump, the Council unanimously approved the Landfill Rate Ordinance. (page 243)

ADDITIONAL APPROPRIATIONS REQUESTS

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given to the taxpayers of Elkhart County, Elkhart County, Indiana, that the proper legal officers will consider the following additional appropriations in excess of the budget for the current year at their regular meeting place at Room 104, 117 N. 2nd Street, Goshen, Indiana, at 8:00 o'clock a.m. on Saturday, June 10, 2017.

GENERAL

Sheriff

Supplies	8,425.00
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Code Enforcement

Personal Services	7,530.00
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Planning and Development

Personal Services	3,140.00
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TOTAL GENERAL FUND	<u>19,095.00</u>
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EDIT

Highway

Capital Outlays	2,242,418.00
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IDOC GRANT

Community Corrections

Capital Outlays	75,000.00
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Community Corrections

Personal Services	1,735,634.00
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Community Corrections

Supplies	31,500.00
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Community Corrections

Other Services & Charges	729,200.00
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Community Corrections

Other Services & Charges	197,815.00
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Community Corrections

Personal Services	927,451.00
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Community Corrections

Supplies	52,996.00
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TOTAL IDOC GRANT	<u>3,749,596.00</u>
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CUMULATIVE CAPITAL DEVELOPMENT

Commissioners

Capital Outlays	450,000.00
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MAJOR BRIDGE FUND	
<u>Major Bridge</u>	
Capital Outlays	750,001.00
MOTOR VEHICLE HIGHWAY	
<u>Highway</u>	
Capital Outlays	1,444,661.00
STORM WATER MANAGEMENT OPERATING	
<u>Planning and Development</u>	
Personal Services	3,160.00
<u>Highway</u>	
Capital Outlays	50,000.00
TOTAL STORM WATER MANAGEMENT OPERATING	53,160.00
PARK & RECREATION OPERATING	
<u>Park & Recreation</u>	
Personal Services	2,500.00
Personal Services	5,100.00
TOTAL PARK & RECREATION OPERATING	7,600.00
CTP GRANT	
<u>Community Corrections</u>	
Personal Services	137,314.00
<u>Community Corrections</u>	
Supplies	5,700.00
<u>Community Corrections</u>	
Other Services & Charges	21,500.00
<u>Community Corrections</u>	
Capital Outlays	57,030.00
TOTAL CTP GRANT	221,544.00
97.073 Equipment Sustainment/Maintenance	
<u>Emergency Management</u>	
Supplies	3,431.00
Other Services & Charges	2,469.00
Capital Outlays	14,100.00
Total 97.073 Equipment Sustainment/Maintenance	20,000.00

S.T.A.R. GRANT

Sheriff

Supplies 1,600.00

JAIL TREATMENT HEA GRANT

Community Corrections

Personal Services 49,981.42

Other Services & Charges 82,058.00

Capital Outlays 25,860.58

TOTAL JAIL TREATMENT HEA GRANT 157,900.00

PROBATION TREATMENT HEA GRANT

Community Corrections

Personal Services 125,000.00

Taxpayers appearing at the meeting shall have a right to be heard. The additional appropriations as finally made will be referred to the Department of Local Government Finance (DLGF). The DLGF will make a written determination as to the sufficiency of funds to support the appropriations made within fifteen (15) days of receipt of a Certified Copy of the action taken.

Dated: May 31, 2017.

Pauline E. Graff, Elkhart County Auditor

ADDITIONAL APPROPRIATION EXPLANATIONS:

A. GENERAL FUND (#1000)

1. Sheriff (105) requests \$8,425.00. This appropriation is the capture of monies paid by individuals who have left merit employment prior to giving two years of service to Elkhart County per employment agreement and to make SSA monies received by department available for purchasing consumable goods.

Sheriff Brad Rogers explained this request to the Council.

On motion made by Hess and seconded by Stump, the Council unanimously carried this request and the appropriation was approved. (page 244)

2. Code Enforcement (131) requests \$7,530.00 to cover salary increases and related expenses.

Chris Godlewski explained this request to the Council.

On motion made by Stump and seconded by Wenger, the Council unanimously carried this request and the appropriation was approved. (page 245)

3. Planning and Development (132) requests \$3,140.00 to cover salary increase and related expenses.

Chris Godlewski explained this request to the Council.

On motion made by Wenger and seconded by Stump, the Council unanimously carried this request and the appropriation was approved. (page 246)

B. EDIT (#1112)

1. Highway (980) requests \$2,242,418.00 for (1) June 2017 Major Moves principle payment, (2) June 2017 Major Moves interest payment and (3) additional principle payment on Major Moves loan. Funds to make this additional principle payment on Major Moves EDIT loan come from the City of Goshen's payment for their portion of the CR 38 and Kercher Bridge project.

Jeff Taylor explained this request to the Council.

On motion made by Foutz and seconded by Stump, the Council unanimously carried this request and the appropriation was approved. (page 247)

C. IDOC GRANT (#1130)

1. Community Corrections (615) requests \$75,000.00 to set up account for new fiscal year 2018 project income. (page 248)
2. Community Corrections (615) requests \$1,735,634.00 to set up accounts for new fiscal year 2018 project income. (page 249)
3. Community Corrections (615) requests \$31,500.00 to set up accounts for new fiscal year 2018 project income. (page 250)
4. Community Corrections (615) requests \$729,200.00 to set up accounts for new fiscal year 2018 project income. (page 251)
5. Community Corrections (981) requests \$ 197,815.00 to set up accounts for new fiscal year 2018 DOC Grant. (page 252)
6. Community Corrections (981) requests \$927,451.00 to set up accounts for new fiscal year 2018 DOC Grant. (page 253)
7. Community Corrections (981) requests \$52,996.00 to set up accounts for new fiscal year 2018 DOC Grant. (page 254)

Lauren Duesler explained these seven requests to the Council.

On motion made by Yohn and seconded by Stump, the Council unanimously carried all of the above (7) requests and the appropriations were approved.

D. CUMULATIVE CAPTIAL DEVELOPMENT (#1138)

1. Commissioners (980) request a total of \$450,000.00. \$150,000.00 represents the amount set aside annually for the maintenance and repair of county owned building and properties. Funds are not included in the building and grounds budget but assigned a project number so funds can be carried over the following year. \$100,000.00 represents the amount set aside annually for the replacement of computers. \$200,000.00 represents the amount established in the CCDF plan for 2017 for upgrades and improvements to the county IT system. Projects included in the appropriation include: C.C. & ID masking appliance; secondary UPS and upgrades to the wireless network control system.

Tom Byers explained this request to the Council.

On motion made by Stump and seconded by Foutz, the Council unanimously carried this request and the appropriation was approved. (page 255)

E. MAJOR BRIDGE FUND (#1171)

1. Major Bridge (980) requests \$750,001.00 for the June 2017 Major Moves payment.

Jeff Taylor explained this request to the Council.

On motion made by Foutz and seconded by Stump, the Council unanimously carried this request and the appropriation was approved. (page 256)

F. MOTOR VEHICLE HIGHWAY (#1176)

1. Highway (980) requests \$1,444,661.00 for (a) funds needed for buggy plate supplies including, but not limited to; plates, receipt books, selling fees, etc. (b) fees raised from the sale of buggy plates. funds will go toward the repairs of the troughs made in roads from horse and buggies (c) funds for paving program – approximately \$600,000 savings from mild winter included in the appropriation (d) funds to replace a pickup truck that was wrecked. Part of the cost was covered by insurance.

Jeff Taylor explained this request to the Council.

On motion made by Wenger and seconded by Stump, the Council unanimously carried this request and the appropriation was approved. (page 257)

G. STORM WATER MANAGEMENT OPERATING (#1197)

1. Planning and Development (132) requests \$3,160.00 to cover salary increases and associated expenses.

Chris Godlewski explained this request to the Council.

On motion made by Yohn and seconded by Wenger, the Council unanimously carried this request and the appropriation was approved. (page 258)

2. Highway (202) requests \$50,000.00 to make various repairs to the storm water infrastructure.

Jeff Taylor explained this request to the Council.

On motion made by Hess and seconded by Foutz, the Council unanimously carried this request and the appropriation was approved. (page 259)

H. PARK & RECREATION OPERATING (#1219)

1. Parks & Recreation (320) request \$2,500.00 to cover staff wages in the part time account to assist with operations at the Elkhart County Historical Museum. The money has already been received.

Ronda DeCaire explained this request to the Council.

On motion made by Yohn and seconded by Wenger, the Council unanimously carried and approved this request. (page 260)

2. Parks and Recreation (320) request \$5,100.00 to cover staff wages in the part time account to assist with the maintenance at the Six Span Landing as outlined in the agreement with the Commissioners. The money has already been received.

Ronda DeCaire explained this request to the Council.

On motion made by Yohn and seconded by Wenger, the Council unanimously carried and approved this request. (page 261)

I. CTP GRANT (#4913)

1. Community Corrections (981) requests \$137,314.00 to set up accounts for the new fiscal year 2018 CTP Grant. (page 262)
2. Community Corrections (981) requests \$5,700.00 to set up accounts for the new fiscal year 2018 CTP Grant. (page 263)

3. Community Corrections (981) requests \$21,500.00 to set up accounts for the new fiscal year 2018 CTP Grant. (page 264)
4. Community Corrections (981) requests \$57,030.00 to set up accounts for the new fiscal year 2018 CTP Grant. (page 265)

Lauren Duesler explained these four requests to the Council.

On motion made by Yohn and seconded by Stump, the Council unanimously carried these (4) requests and the appropriations were approved.

J. 97.073 EQUIPMENT SUSTAINMENT/MAINTENANCE (#8154)

1. Emergency Management (980) requests \$20,000.00. This is a 100% reimbursable grant. This is for maintenance and sustainment of D2 Task Force Equipment. District Planning Council approved these recommendations from the Service and Support Element. Elkhart County is the fiscal agent for all District 2 equipment.

Jennifer Tobey explained this request to the Council.

On motion made by Wenger and seconded by Yohn, the Council unanimously carried this request and the appropriation was approved. (page 266)

K. S.T.A.R. GRANT (#9119)

1. Sheriff (980) requests \$1,600.00 to place monies in appropriate account in relation to purchasing Breathalyzer equipment per Grant paperwork.

Sheriff Brad Rogers explained this request to the Council.

On motion made by Yohn and seconded by Wenger, the Council unanimously carried this request and the appropriation was approved. (page 267)

L. JAIL TREATMENT HEA GRANT (#9125)

1. Community Corrections (981) requests \$157,900.00 to set up accounts for the new fiscal year 2018 DOC Grant.

Pauline Graff explained this request to the Council as the representative from Community Corrections had left.

On motion made by Stump and seconded by Wenger, the Council unanimously carried this request and the appropriation was approved. (page 268)

M. PROBATION TREATMENT HEA GRANT (#9126)

1. Community Corrections (981) requests \$125,000.00 to set up accounts for the new fiscal year 2018 DOC Grant.

Pauline Graff explained this request to the Council as the representative from Community Corrections had left.

On motion made by Stump and seconded by Hess, the Council unanimously carried this request and the appropriation was approved. (page 269)

REDUCTIONS:

N. EDIT (#1112)

1. Highway (980) requests a reduction of \$63,577.06 due to the completion of a project. (page 270)

O. COUNTY HIGHWAY OPERATING (#1176)

1. Highway (980) requests a reduction of \$2,360.00 due to the completion of a project. (page 271)

On motion made by Hess and seconded by Stump, the Council unanimously carried these (2) requests and the reductions were approved.

TRANSFER REQUESTS REQUIRING COUNCIL ACTION

A. GENERAL FUND (1000)

1. Concord Township Assessor (114)

From	43130 Mileage	500.00
To	41165 Excess Hours	500.00

2. Planning and Development (132)

From	41120 Professional Services	10,500.00
To	43090 Other Professional Services	10,500.00

3. Elkhart Circuit Court (160)

From	41530 Petit Jurors	6,000.00
To	43090 Other Professional Services	6,000.00

4. Juvenile Court (161)

From	41510 Pauper Counsel	5,500.00
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	To	43020 Medical Service	5,500.00
B. IDOC GRANT (1130)			
1.Community Corrections (980)			
	From	43110 Travel/Training	57.00
		43830 Education and Conference	4,615.00
	To	42090 Office Supplies	4,672.00
C. COUNTY HIGHWAY OPERATING (1176)			
1. Highway (201)			
	From	42090 Other Office Supplies	1.00
	To	43090 Other Professional Services	1.00
D. CTP GRANT (4913)			
1.Program Income			
	From	43090 Professional Services	2,000.00
	To	42195 Other Office Supplies	2,000.00
E. WOMAN, INFANT & CHILD GRANT (8101)			
1. Health Department (612)			
	From	42195 Other Operating	625.00
	To	43090 Other Professional Services	625.00
F. MATERNAL & CHILD HEALTH GRANT (8127)			
1. Health Department (615)			
	From	44510 Other Equipment	560.00
	To	43090 Other Professional Services	560.00

On motion made by Stump and seconded by Yohn, the Council unanimously approved transfer requests A-F. (page 272)

OTHER BUSINESS

(a) Approval of CF-1s for the following businesses:

Agdia, Inc. pp
Alliance Sheets, LLC rp
BVAV, LLC rp
Champagne Metals, LLC pp&rp
Diversified Machine Bristol, LLC pp
Dynamic Metals, LLC pp
Jayco, Inc. rp
Lippert Components Manufacturing, Inc. pp
Smoker Craft, Inc. pp&rp
SMCO, Inc. DBA Ferret, Inc. pp&rp
Truck Accessories Group, LLC pp&rp

Tom Byers explained these CF-1s to the Council. Byers believes that all the above companies are within compliance of their forms. He did mention that Truck Accessories did have some complications meeting their goals; however, this was due to the dip in the economy and therefore was not an issue that would prevent an approval of their CF-1 form.

On motion made by Wenger and seconded by Foutz, the Council unanimously carried and approved the above (15) CF-1 forms.

(b) Review and approval of two Major Moves loans

1. Resolution No. CC-2011-07
2. Resolution No. CC-2016-02

Craig Buche explained the update on these resolutions to the Council. The Council did not see the need to make any adjustments to these payments and will again review this in another six months.

(c) Approval of US 31 Resolution CC-2017-10

On motion made by Yohn and seconded by Stump, the Council unanimously carried and approved this resolution. (page 273)

AUDIENCE ITEMS

Mary Ann Lienhart-Cross, Purdue Extension Director, spoke of the updates on Health and Human Sciences. She spoke of the importance of growing and eating food locally and the upcoming Elkhart County 4-H Fair.

Glenn Null mentioned to the Council members that they should not abstain from voting unless there is a conflict of interest.

ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 11am on motion made by Hess and seconded by Foutz and unanimously carried.

Cassie Seminario
Recording Secretary

A complete recording of this meeting is available in the Auditor's Office. The recording of this meeting will be available for one year and then erased.