

# MINUTES

## ELKHART COUNTY BOARD OF COMMISSIONERS MEETING

**December 3, 2018**

President Mike Yoder called the meeting to order at 9:00 a.m. in room 104 in the County Administration Building, 117 North Second Street, Goshen, Indiana. The other (2) Board members, Frank Lucchese and Suzie Weirick, were also present. Others present were Pauline Graff, Auditor; Tom Byers, County Administrator; Craig Buche, County Attorney and Anita Mock Executive Assistant.

On a motion made by Frank Lucchese, seconded by Suzie Weirick and unanimously carried, the Board approved the Minutes of the November 19<sup>th</sup> & November 26<sup>th</sup> 2018 meetings and placed them on file.

On a motion made by Frank Lucchese, seconded by Suzie Weirick and unanimously carried, the Board approved the Allowance of Claims as presented by the County Auditor's office.

### **BUSINESS ITEMS:**

Planning & Development, Jason Auvil, requested approval of SCM Properties, LLC, represented by B. Doriot & Associates, Inc. for a zone map change from A-1 to DPUD M-1 and for Primary approval of a 1 lot minor subdivision to be known as **REPLAT AND FIRST EXPANSION OF SMART M-1 DPUD** Northeast corner of County Road 23 and County Road 50, in Jackson Township. Blake Doriot spoke on the importance of this requested expansion for Smart Cabinetry. Mike Yoder opened a public hearing. No audience members wished to speak on this matter. On motion made by Suzie Weirick, seconded by Frank Lucchese and unanimously carried, the Board closed the public hearing. On motion made by Suzie Weirick, seconded by Frank Lucchese and unanimously carried, the Board approved this request.

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Planning & Development, Natasha Kaufman, requested approval of Resolution to transfer Tax Title Deeds to parcels in the Prairie Creek Run area. On motion made by Frank Lucchese, seconded by Suzie Weirick and unanimously carried, the Board approved this request.

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Grant Procurement Specialist, Kris Krueger, requested approval of additional appropriation from Clock Tower Restoration Fund for \$40,000 for the renovation of the Courthouse Clock Tower. On motion made by Suzie Weirick, seconded by Frank Lucchese and unanimously carried, the Board approved this request.

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County Administrator, Tom Byers, requested approval of Independent Contractor Agreement with Blake Eckelbarger to maintain the Courthouse Clock. On motion made by Frank Lucchese, seconded by Suzie Weirick and unanimously carried, the Board approved this request.

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Training & Communication Specialist, Kelly Metzger, requested approval of Equal Employment Opportunity Advisory Committee Bylaws. On motion made by Suzie Weirick, seconded by Frank Lucchese and unanimously carried, the Board approved this request with the amended adjustment that the Commissioners would need to approve all appointments. Kelly also requested approval of Affirmative Action Plan. On motion made by Frank Lucchese, seconded by Suzie Weirick and unanimously carried, the Board approved this request.

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Prosecutor's Office, Carrie Andrews and Mark Dagy, requested approval of JAG Grant Application Review for the purpose of purchasing new radios for the Prosecutor's Office Investigators. On motion made by Frank Lucchese seconded by Suzie Weirick and unanimously carried, the Board approved this request.

Elkhart County Health Officer, Lydia Mertz, requested approval of reappointment of Josi DeHaven and Dr. Donald Finlay to the Board of Health. She also requested to appoint Todd Meier to the Board of Health as a new appointment replacing a current member. On motion made by Frank Lucchese, seconded by Suzie Weirick and unanimously carried, the Board approved this request.

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EnFocus Representative, Allison Turner, presented an update to the Elkhart County Leaf Management Pilot Program. She presented information on the compost program, web site, landscaper list, K-12 education and the leaf collection competition.

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#### **BOARD ITEMS:**

County Highway Manager of Transportation, Jeff Taylor, requested approval of additional appropriation from Motor Vehicle Highway Fund for \$80,000 to pay for group insurance for the remainder of 2018. On motion made by Frank Lucchese, seconded by Suzie Weirick and unanimously carried, the Board approved this request.

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**AUDIENCE ITEMS:**

Ron Norman from Bristol Town Council expressed his gratitude and thanks to the Commissioners for the continuing cooperation they have shown to the different boards and committees.

On a motion made by Suzie Weirick, seconded by Frank Lucchese and unanimously carried, the Board adjourned their meeting.

Respectfully submitted,  
Anita Mock