

MINUTES
ELKHART COUNTY COUNCIL
June 8th, 2019

The meeting of the Elkhart County Council was called to order by Sheriff Jeff Siegel at 8:00 a.m., in Room 104 of the County Administrative Building, Goshen, Indiana. Members present were Council Vice President David L. Hess, Doug S. Graham, Randall D. Yohn, Tina M. Wenger, Darryl J. Riegsecker and Thomas W. Stump. Members absent: President John K. Letherman

Also present were Patricia A. Pickens County Auditor; Craig Buche, County Attorney; Mike Yoder, Commissioner and Jeff Taylor, County Administrator.

MINUTES: Approval of minutes for May 11th, 2019 County Council Meeting.

On motion made by Riegsecker and seconded by Yohn, the minutes were unanimously approved and adopted.

COMMITTEE REPORTS:

COMMISSIONERS: None

COUNCIL: Stump on railroad blockage
Wenger on department visits, Walorski's meeting, ECCVB& Goshen's Farmer's Market Dinner.
Hess on State called meeting on June 29th, 2019 in Shelbyville, IN.

AUDITOR: Auditor Patty Pickens on Financial Report

SHERIFF: Sheriff Siegel on hiring 19 additional Correction Officers.

EDC MATTERS:

- ~~**Public Hearing**~~
~~*** Ameri-Kart, Corp. ***~~
~~1. Commitment & Payment Agreement~~
~~2. Confirmatory Resolution CC 2019-13~~

Craig Buche requests the above be vacated until July's Council meeting for Ameri-Kart's Public Hearing, Commitment & Payment Arrangement & Confirmatory Resolution CC-2019-13.

HUMAN RESOURCE MATTERS:

Assistant Human Resource Director Audie Hostetler presents the following requests to the Council for approval:

REPORT-COUNCIL COMMISSIONER PERSONNEL COMMITTEE

Elkhart County Council Commissioner Personnel Committee
117 N. Second Street, Room 104, Goshen, Indiana
May 29, 2019 at 8:30 a.m.
For Presentation to County Council on June 8, 2019

I. Human Resource Requests

A. Superior Court #3

1. General Fund (1000-164-41140): Request to hire above the top of the hiring range, for Court Reporter, MP, \$24.62/hr. Effective 6-9-19.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC recommended approval, 4-0.

On motion made by Stump and seconded by Yohn, the council unanimously carried and approved this request.

B. Sheriff

1. Sheriff PS LOIT (1170-980-41130): Request exception to policy to allow for more than a 30 day overlap for training purposes of a Patrol Officer, NC. Effective 6-9-19.

On motion made by Yohn seconded by Lucchese and unanimously carried, the CCPC recommended approval, 4-0.

On motion made by Graham and seconded by Wenger, the council unanimously carried and approved this request.

C. Health Department

1. WIC Grant (8101-612-41135): Request one new full time Intake Specialist, PG2/JF1, \$13.79/hr. Effective 6-9-19.

On motion made by Stump seconded by Lucchese and unanimously carried, the CCPC recommended approval, 4-0.

On motion made by Stump and seconded by Riegsecker, the council unanimously carried and approved this request.

2. Health Department Operating (1159-340-41115): Request reclassification of Clerical Supervisor III, PG5/JF6, to Vital Records Registrar, PG6/JF6, \$20.79/hr. Effective 6-9-19.
3. Health Department Operating (1159-340-41140): Request reclassification of three Clerk II positions, PG1/JF1, to three Vital Records Specialist, PG3/JF1, with the following increases to the top of the hiring range \$14.89/hr (Vacant and Salazar) and one to \$15.00/hr (Romo).

Wenger asks the difference between the Clerical Supervisor III and the Vital Registrar. Concetta Sanfilippo from the health department answers her questions.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC recommended approval of requests 2-3, 4-0.

On motion made by Yohn and seconded by Stump, the council unanimously carried and approved this request.

D. Auditor

1. General Fund (1000-102-41115): Request reclassification of Clerk III (Solla), PG2/JF1, to Clerical Supervisor I, PG3/JF1, with 6% promotional increase. Effective 6-9-19.

On motion made by Lucchese seconded by Stump and unanimously carried, the CCPC recommended approval, 4-0.

On motion made by Riegsecker and seconded by Stump, the council unanimously carried and approved this request.

3. General Fund (1000-102-411105): Request to hire First Deputy Auditor, PG8/JF6, above the top of hiring range, \$2347.69 bi-weekly, effective 6-9-19.

****Added June 6,2019** Not heard at CCPC meeting, forwarded to CCPC members by email, two out of the 4 responded and recommended approval ****

On motion made by Graham and seconded by Wenger, the council unanimously carried and approved this request.

E. Court Services

1. Juvenile Community Corrections Grant (9120-980-41115): Request to hire above the top of the hiring range for Manager of Juvenile Services, JF6/PG8, \$31.27/hr. Effective 6-9-18.
2. Juvenile Community Corrections Grant (9120-980-41200): Request to establish part time professional rate of \$24.98/hr.
3. Juvenile Community Corrections Grant (9120-980-41200): Request retroactive pay for hours worked on a part time basis by Detective (Caples) from 3/23/19 to current.

On motion made by Riegsecker and seconded by Stump to vote on the items 1-3 together, The council unanimously carried and approved Riegsecker' s motion.

On motion made by Riegsecker and seconded by Stump the council unanimously carried and approved items1-3 requests.

On motion made by Yohn seconded by Stump and unanimously carried, the CCPC recommended approval of requests 1-3, 4-0.

F. Prosecutor

1. General Fund (1000-108-41135): Request two new Legal Assistant II positions, PG4/JF1, \$16.39/hr. Effective 6-9-19.
2. General Fund IV-D (1000-158-41120): Request one new Deputy Prosecuting Attorney, up to \$75,078/year, within the established DPA salary schedule of the salary ordinance. Effective 6-9-19.
3. General Fund IV-D (1000-158-41135): Request one new Legal Assistant III, PG4/JF1, \$16.39/hr. Effective 6-9-19.
4. General Fund IV-D (1000-158-41135): Request one new Legal Assistant I, PG3/JF1, \$14.89/hr. Effective 6-9-19.

Prosecuting Attorney gave a presentation on the IV-D. She states that after careful evaluation of the e-filing, case load management, they came to the Council for additional staff request to ease the burden. She explains the progress and the changes that have been made in their office.

On motion made by Graham and seconded by Stump, the council unanimously carried and approved all 4 requests.

On motion made by Stump seconded by Yohn and unanimously carried, the CCPC recommended approval of requests 1-4, 3-1.

Request Withdrawn by the Commissioners.

G. Commissioners

- ~~1. General Fund (1000-130-41110): General discussion on County Administrator (Taylor) pay and potential contract.~~

~~On motion made by Yohn seconded by Stump and unanimously carried, the CCPC made a motion to allow the Commissioners to decide the direction of the County Administrator's pay, up to \$115,000 annually, 4-0.~~

H. Human Resources

1. General Fund (1000-142): Request reclassification and title change of HR Assistant, PG3/JF1, to HR Coordinator, PG5/JF1, \$18.03/hr. Effective 6-9-19.

On motion made by Stump seconded by Lucchese and unanimously carried, the CCPC recommended approval, 4-0.

On motion made by Stump and seconded by Graham, the Council unanimously carried and approved this request.

II. Miscellaneous Items

None.

III. Adjournment

On motion made by Yohn seconded by Lucchese and unanimously carried, the CCPC adjourned the meeting at 10:37 a.m.

ADDITIONAL APPROPRIATION EXPLANATIONS:

A. EDIT (#1112)

1. Highway Department (980) requests \$400,000 for June 2019 Major Moves Principal & Interest Payments.

Kent Schumacher presented this request to the Council.

On Motion made by Riegsecker and seconded by Stump, the Council unanimously carried and approved the request.

B. MAJOR BRIDGE (#1171)

1. Highway (980) requests \$150,000 for funds to pay for sealing bridge decks.

Kent Schumacher explained this request to the Council.

On motion made by Riegsecker and seconded by Stump, the Council unanimously carried and approved this request.

C. MAJOR BRIDGE (#1171)

1. Highway (980) requests \$750,000 for the June 2019 Major Moves principal and interest payments for Six Span Bridge.

Kent Schumacher from the Highway department presents this request to the Council.

On motion made by Riegsecker and seconded by Stump, the Council unanimously carried and approved this request.

D. MOTOR VEHICLE HIGHWAY-RESTRICTED (1173)

1. Highway (980) requests \$375,000 for funds to pay for traffic control for 2019 chip seal program and to purchase loaders.

Kent Schumacher presents this request to the Council.

On motion made by Yohn and seconded by Riegsecker, the Council unanimously carried and approved the request.

E. COUNTY MISDEMEANANT (#1175)

1. Sheriff Office (980) requests \$20,119 to make monies available to pay for ordinance needed in training Corrections Officers, to purchase Tasers, a polygraph instrument used in hiring correction officers and 5 Firstvue HD chest cameras to be worn by Corrections Officers.

Sheriff Jeff Siegel presented this request to the Council. Wenger questions the purchase of radios that were supposed to be purchased from an earlier additional appropriation. Sheriff Siegel and Jenn Tobey answer Wenger's questions and concerns.

On motion made by Stump and seconded by Riegsecker, the Council unanimously carried and approved the request.

F. ALTERNATE DISPUTE RESOLUTION (#2200)

1. Superior #6 (980) requests \$15,000 to pay for CAPS Supervised Visits. Judge Osterday and Judge Cataldo present this request to the Council.

On Motion made by Riegsecker and seconded by Stump, the Council unanimously carried and approved this request.

G.NORTHWEST GATEWAY TIF (#4504)

1. Planning & Development (980) requests \$26,000.00 to pay Spring Bond Payment.

Natasha Kauffman presents this request to the Council.

On motion made by Riegsecker and seconded by Stump, the Council unanimously carried and approved this request.

H.ROAD MAINTENANCE & CONSTRUCTION(#4901)

1. Highway (980) requests \$25,000.00 for additional costs to purchase road signs, supports, hardware, barricades, delineators, reflectors and cones.

Kent Schumacher presented this request to the Council.

On motion made by Stump and seconded by Riegsecker, the Council unanimously carried and approves this request.

I. PUBLIC HEALTH PREPAREDNESS & EMERGENCY (#8119)

1. Health Department (980) requests \$\$176.00 to purchase supplies.

Concetta presents the request to the Council.

On motion made by Graham and seconded by Riegsecker, the Council unanimously carried and approved the request.

J. HAZMAT GRANT LEPC (#8133)

1. Emergency Management (980) requests \$10,000.00 for LEPC 100% reimbursable grant.

Director Jen Tobey presents this request to the Council.

On motion made by Graham and seconded by Yohn, the Council carried and approved the request.

REDUCTIONS:

K. NORTHWEST GATEWAY TIF (#8133)

1. Planning & Development (980) requests a reduction in the amount of - \$154,790.00.

Natasha Kauffman explains to the Council this is to closeout project for CR 12 street lights, the design was chosen then paid for by St. Joseph County. Also for project closeout for landscaping improvements on Ash/Old US 20.

On motion made by Yohn and seconded by Riegsecker, the Council unanimously carried and approved this request.

TRANSFER REQUESTS REQUIRING COUNCIL ACTION

A.	GENERAL FUND (#1000)		
	1. Veteran Services (134)		
	From:	43090 Other Prof. Svc.	450.00
	To:	44510 Other Equip.	350.00
		42370 Other Supplies	<u>100.00</u>
		Total	450.00
B.	GENERAL FUND (#1000)		
	1. Extension (145)		
	From:	42380 Capital Supplies	664.00
	To:	44515 Office Furniture	664.00
B.	GENERAL FUND (#1000)		
	1. Superior 1 (162)		
	From:	41530 Petit Jurors	10,000.00
	To:	43020 Medical	900
		43110 Sustenance	500
		43830 Education	<u>500</u>
		Total	10,000.00
C.	LIT SPECIAL PROJECTS (#1114)		
	1. Sheriff (106)		
	From:	42195 Other Operating Supplies	\$25.00
		44535 Processing	
	To:	Hardware	\$25.00

On Motion Made by Graham and seconded by Stump, the Council unanimously carried and approved these transfers.

OTHER BUSINESS:

- (a) Reappointment of Sandy Wingard to the Wakarusa Library Board.4 year term which will expire June 30, 2023.

Matt Bowers Wakarusa Library Director explained to the Council, Ms. Wingard finished out the last term for prior board member and she wishes to remain on the board.

On motion made by Riegsecker and seconded by Yohn, the Council unanimously carried and approved the reappointment of Ms. Sandy Wingard to the Wakarusa Public Library Board of Trustees.

(b) Approval of CF-1's:

Agdia, Inc. /PP
BVAV LLC. /RE
Champagne Metals, LLC. RE/PP
Forest River-State Road 13 Millersburg RE/PP
Forest River-Harter Dr. - Middlebury/PP
Furrion, LLC /RE
Smart, LLC/SCM Properties, LLC. RE
Winnebago-RE

Jeff Taylor presents these to the Council. After careful review, Taylor states he believes they are in Compliance according to the Agreements, Resolutions & Ordinances.

On motion made by Yohn and seconded by Graham, the council unanimously carried and approved these CF-1's.

(c) Craig Buche presents the Council with Semi Annual Review of Major Moves Loans which include the following:

1. Bristol Loan Schedule for Bypass Projects
2. Six Span & Johnson St. Bridge
3. CR 17 Phase 2C Kercher Bridge Reconstruction/with new payment schedule from 2017.
4. 911 Center

Hess set-up review in December on these funds. The Council had a discussion about the possibility of increasing the interest rates on Major Moves Loans. Currently they are at 2 %. The Council has mixed feelings on the Interest Rates.

Stump talks about new loans made to Municipalities, states if we can afford to loan them money we should do it. Riegsecker weighs in on the subject.

(d) Approval and Consideration of Rainy Day Fund Ordinance CC-2019-14.

Attorney Craig Buche explains and presents this to the Council.

On motion made by Graham and seconded by Yohn, the Council unanimously carried and approved this Ordinance.

AUDIENCE ITEMS

Glenn Null discusses interest rates on the Major Moves Loans. Discusses alternatives such as variable rates. Glenn also discusses Names on War Memorial, questions the highway department purchasing traffic cones out of 2 different funds.

Jeff Taylor introduces Charlie Mackenzie is newly appointed Highway Transportation Manager.

ADJOURN

There being no further business to come before the Council the meeting was adjourned at 9:40 am on motion made by Yohn seconded by Riegsecker, and unanimously approved by the Council.

Cindy Chadwell
Recording Secretary

A complete recording of this meeting is available in the Auditor's Office. The recording of this meeting will be available for one year and then erased.